



SPOKANE AIRPORT BOARD		
Chair:	Nancy Vorhees	
Vice Chair:	Ezra Eckhardt	
Secretary:	Jennifer West	
Board Members:	Al French	Max Kuney
	Collins Sprague	Ben Stuckart
Chief Executive Officer:	Lawrence J. Krauter, A.A.E., AICP	

NOTICE OF AIRPORT BOARD MEETING

Tentative Agenda for the July 18, 2019 Board Meeting

The Airport Board meeting will be held on Thursday, July 18, 2019 at 9:00 a.m. in the Boardroom located at Spokane International Airport, 9000 West Airport Drive, Suite 204, Spokane, Washington 99224.

- A. Call to Order
- B. Roll Call of the Airport Board
- C. Public Comment/Courtesy of the Floor
- D. Approval of Minutes (6/27/19 regular meeting)
- E. Employee Recognition – Demian Jackson, Parking Supervisor - Completion of International Parking & Mobility Institute, University of Virginia Business Management Course
- F. Financial Report (Dave)

Consent Agenda
Items # (1-4)

- 1. ***Approval of Payments/Warrants**
 Operational Warrant Numbers 144766 - 145086 \$ 4,557,225.29

- 2. ***Award Construction Contract – Airport Event Center Parking Lot Project – Shamrock Paving, Inc.** – Spokane International Airport. The asphalt parking lot surface at the Airport Event Center has failed and is in need of improvements. The work includes pavement removal, excavation and backfill, retaining wall, grading, storm drainage improvements, utility relocation, paving striping, signage, fencing, landscaping, and associated items. Plans and specifications were prepared by T-O Engineers, Inc. From the five bids received, the lowest responsive and responsible bid was submitted by Shamrock Paving, Inc. in the amount of \$423,906.86 including Washington State Sales Tax. The Engineering Committee and Staff recommend award of a Construction Contract for the Airport Event Center Parking Lot Project to Shamrock Paving, Inc. in the amount

of \$423,906.86, including Washington State Sales Tax. In addition, Board authorization of \$42,000.00 for construction contingencies is requested for a total authorization of \$465,906.86.

3. * **Award Construction Contract – Restroom Assistance Phones – Colvico, Inc.** – Spokane International Airport. This project will install direct-dial phones in each of the Airport’s 21 public restrooms (men’s, women’s, and family) to support emergency response. Plans and specifications were prepared by T-O Engineers, Inc. The lowest responsive and responsible bid was received from Colvico, Inc. in the amount of \$50,094.00, including Washington State Sales Tax. The Engineering Committee and Staff recommend award of a Construction Contract for the Restroom Assistance Phones to Colvico, Inc. in the amount of \$50,094.00, including Washington State Sales Tax. In addition, Board authorization of \$7,500.00 for construction contingencies is requested for a total authorization of \$57,594.00.
4. ***Authorize Procurement – Computerized Maintenance Management System – ProDIGIQ, Inc.** – Spokane International Airport. The Airport currently utilizes Eagle Technology’s Proteus MMX software for computer-based tracking and documentation of maintenance activities. Proteus MMX is a stand-alone software product and does not provide support for integration with other software platforms. Additionally, the system has proven to be inflexible and lacks the necessary customization to address the needs of the Airport. The Airport is currently utilizing a system provided by ProDIGIQ, Inc. to document airfield inspections, work orders, hazardous wildlife, and airport training. ProDIGIQ also offers a Computerized Maintenance Management System (CMMS) that would perform the functions needed to replace Proteus MMX, and would integrate the work flows between Airfield and Facilities Maintenance, Operations, Parking, and others. In 2015, the Airport Board approved procurement of ProDIGIQ’s reporting system following competitive proposal process and approved a three-year service agreement with two one-year options. The term of the first option year will expire October 31, 2019. Airport Staff requested pricing from ProDIGIQ to enter into a new five-year agreement that would include all of the existing services and add the CMMS. The proposed contract will include the initial configuration and installation of the CMMS as well as a five-year software maintenance and web hosting agreement. Procurement of services from ProDIGIQ will be sole source based on continuation of an existing system or service. Pricing can be found on the Board memo. The Engineering Committee and Staff recommend procurement of a Computerized Maintenance Management System and continuation of services for FAR Part 139 compliance from ProDIGIQ, Inc. in the amount of \$218,025.00, including Washington State Sales Tax.

Regular Agenda

5. * **Award Construction Contract – Infield Taxilane Project – TBD** – Felts Field. As part of the infield hangar development, which will accommodate the development of five aircraft hangars, the Airport will construct a new paved taxilane, approximately 750 feet long by 25 feet wide. The work includes clearing and grubbing, excavation and backfill, grading, paving, striping, storm drainage improvements, and associated items. Plans and specifications were prepared by the engineering consultants, Morrison Maierle, Inc. The project was publically advertised and a mandatory Pre-Bid Conference was held on July 10, 2019. The Engineer’s estimate is \$176,438.69, including Washington State Sales Tax. Bids are due on July 17th. Should a lowest and responsible bid be identified, staff will present the item for Board consideration as a by-leave item.
6. **CEO Report/Board Member Comments**
 - **Chief Executive Officer’s Report**
 - **Board Member Comments**

The Airport Board may take action on other routine business issues as they may arise while the Board is in session.

7. **Executive session.**

8. **Adjourn**

The next regularly scheduled Board meeting is Thursday, August 22, 2019 at Spokane Airport.

Note: The consent agenda () may be considered in a single action. Any Board member or any member of the public in attendance at the meeting may ask for the separation of any item from the consent agenda for individual consideration. Please notify the Board Clerk prior to the start of the meeting if you wish to make such a request.*

The Spokane Airport Board is committed to providing reasonable accommodations to individuals with disabilities. Individuals requiring reasonable accommodations to attend this meeting should call the Board Clerk at (509) 455-6444 or email at thart@spokaneairports.net at least 48 hours in advance of the meeting to arrange for accommodation.