



SPOKANE AIRPORT BOARD	
Chair:	David Holmes
Vice Chair:	
Secretary:	Nancy McLaughlin
Board Members:	David Clack Skip Davis Al French Kris Mikkelsen Collins Sprague
Chief Executive Officer:	Lawrence J. Krauter, A.A.E., AICP

NOTICE OF AIRPORT BOARD MEETING

Tentative Agenda for the June 26, 2013 Board Meeting

The Airport Board meeting will be held in the boardroom at Spokane International Airport, 9000 West Airport Drive, Suite 204, Spokane, Washington 99224.

- A. **Call to Order**
- B. **Welcome of New Airport Board Member, K. Collins Sprague**
- C. **Roll Call of the Airport Board**
- D. **Public Comment/Courtesy of the Floor**
- E. **Presentation of Horizon 2040 Plan – Kevin Wallace, Executive Director, SRTC**
- F. **Washington Airport Management Association Leadership Award**
- G. **Approval of Minutes** (5/29/13 regular meeting)
- H. **Financial Report** (written report)
- I. **Acceptance of Audit Reports – Moss Adams and Washington State Auditor**

Consent Agenda
(Items #1 - #7)

- 1. ***Approval of Vouchers**

Construction Warrant Numbers	003860 – 003878	\$1,051,318.66
Operational Warrant Numbers	120711 – 121041	\$2,215,163.98

2. ***Airline Services Concession Agreement** – *DAL Global Services, LLC* – DAL Global Services is a fully owned subsidiary of Delta and is a third party provider for Allegiant. In order to provide services for other airlines, an airline services concession agreement is required. The term of this agreement commenced on February 1, 2013 and shall continue on a month to month basis. DAL will pay a concession fee of 6.5 percent of gross revenues for their operations at SIA. The Finance Committee and staff recommend approval. SIA

3. ***Award Contract for Janitorial Supplies and Restroom Paper Products** – *Walter E. Nelson Company* – The Finance Committee and staff recommend award of a three-year contract to Walter E. Nelson Company for the purchase of janitorial supplies and restroom paper products on an as-needed basis for a total annual contract value not to exceed \$230,000. SIA, FF
ABP

4. ***Award Construction Contract, Perimeter Road Storm Drainage Improvements Project** – *Half Moon Construction and Leasing, Inc.* – This project includes the installation of culverts under the perimeter road and construction of an overflow channel and basin for short term stormwater detention in an area west of Runway 21. Funding source will be FAA AIP #3-53-0072-47 with local matching funds. The Engineering Committee recommends award of a contract in the amount of \$123,648.42 to Half Moon Construction and Leasing. A contingency of \$5,000 for miscellaneous costs and \$25,000 for construction contingency is also requested for a total project authorization of \$153,648.42. SIA

5. ***Change Order No. 1 (Final), Felts Field Taxiway & Ramp Rehabilitation Project, Phase 1** – *L & L Cargile, Inc.* – The original contract amount for this project was for \$1,349,983.35. Change Order No. 1 includes all changes to the project and reconciles bid quantities with quantities actually used for construction. The work is funded by FAA AIP #3-53-0073-26 and local funds. The Engineering Committee recommends approval of L & L Cargile’s Change Order No. 1 for the amount of \$50,583.53 for a final contract amount of \$1,400,566.88. FF

6. ***Procurement of Recovered Aircraft Deicing Fluid Storage Tank** – *Inland Technologies International, LTD* – The Airport contracted with Inland Technologies International to perform aircraft deicing fluid recovery services. In order to provide adequate storage for the material collected, the Engineering Committee recommends the purchase of a used 300,000 gallon storage tank for the amount of \$186,393.33 including freight, installation and Washington state sales tax. SIA

7. ***Modification No. 1 to Professional Services Agreement for Construction Management Services, Taxiway Reconfiguration Project Phase IA** – *Century West Engineering* – Modification No. 1 to Century West’s contract includes professional services to provide construction management for Phase IA of the taxiway reconfiguration project. The work is funded by FAA AIP #3-53-0073-50/51 and local matching funds. The Engineering Committee recommends award of Modification No. 1 to Century West Engineering in the amount of \$479,912. Staff requests board authorization of a contingency of \$50,000 for a total board authorization of \$529,912. SIA

Regular Agenda

8. **Award Construction Contract, Taxiway Reconfiguration Project Phase I – Wm. Winkler Company** – Two bids were received from qualified bidders on June 14, 2013 for the Taxiway Reconfiguration Project Phase I. The Engineering Committee recommends award of a contract in the amount of \$12,494,267.42 to Wm. Winkler Company. Only Phase IA will be obligated at this time for \$3,852,709.40 with contingency of \$390,000 for a total Phase IA authorization of \$4,242,709.40. Phase IB will be obligated in the future contingent on availability of FAA grant funding. SIA

9. **Award Construction Contract, Building 2504 Roof Rehabilitation Project – Cobra Building Envelope Contractors, Inc.** – The roof of Building 2504 is experiencing failure and leakage. The Engineering Committee recommends award of a contract in the amount of \$1,503,370.33 for the Building 2504 Roof Rehabilitation Project. Staff requests additional authorization of project contingency funds in the amount of \$150,000 for a total project authorization of \$1,653,370.33. SIA

10. **Staff Reports**
 - **Chief Executive Officer’s Report**

The Airport Board may take action on other routine business issues as they may arise while the Board is in session.

11. **Executive session to follow for discussion of legal, personnel and real estate matters.**

12. **Adjourn**

13. **The next scheduled Board meeting is July 17, 2013 at the new Snow Removal Equipment Storage Facility at Spokane International Airport.**

Note: The consent agenda () may be considered in a single action. Any Board member or anyone in the gallery may ask for the separation of any item from the consent agenda for individual consideration. Please notify the Board Clerk if you wish to make such a request.*

The Spokane Airport Board is committed to providing reasonable accommodations to individuals with disabilities. Individuals requiring reasonable accommodations to attend this meeting should call the Board Clerk at (509) 455-6444 or email at jthielemann@spokaneairports.net at least 48 hours in advance of the meeting to arrange for accommodation.