



<b>SPOKANE AIRPORT BOARD</b>	
<b>Chair:</b>	David Holmes
<b>Vice Chair:</b>	Jeff Hamilton
<b>Secretary:</b>	Nancy McLaughlin
<b>Board Members:</b>	David Clack    Skip Davis Al French      Kris Mikkelsen
<b>Chief Executive Officer:</b>	Lawrence J. Krauter, A.A.E., AICP

**NOTICE OF AIRPORT BOARD MEETING**

**Tentative Agenda for the May 29, 2013 Board Meeting**

The Airport Board meeting will be held in the boardroom at Spokane International Airport, 9000 West Airport Drive, Suite 204, Spokane, Washington 99224.

- A. **Call to Order**
- B. **Roll Call of the Airport Board**
- C. **Public Comment/Courtesy of the Floor**
- D. **Approval of Minutes** (4/25/13 meeting)
- E. **Financial Report** (written report)
- F. **Recognition of Tom Summerson – 2013 Inland Northwest Tourism Award for Hospitality Volunteer of the Year**
- G. **Outstanding Service Award Presentation**
- H. **Resolution in re: Spokane Airport Board v. Huerta – Ratifying Decision to Not Oppose Dismissal of Litigation**

**Consent Agenda**  
**(Items #1 - #6)**

- 1. **\*Approval of Vouchers**  
 Construction Warrant Numbers 003849 – 003859    \$ 979,458.22  
 Operational Warrant Numbers 120401 – 120710    \$1,806,092.67
- 2. **\*Cancellation of Commercial Aviation Land Lease and Operating Agreement – RND, L.L.C.** SIA  
*(Associated Painters)* – RND entered into an agreement for unimproved land and ramp for the construction of an aircraft painting facility. This agreement is cancelled effective April 1, 2013 due to RND not being able to meet the construction schedule. The Finance Committee and staff recommend approval.

3. **\*Second Amendment to Landing Use Agreement - Allegiant Air, LLC** – Allegiant has partnered with DGS Services to provide ticketing and ground handling services for their non-stop flights to Hawaii. As part of an air service incentive, the terminal rents and landing fees are waived for a one-year period effective February 8, 2013 for the scheduled direct Spokane to Hawaii flights. The Finance Committee and staff recommend approval. SIA
4. **\*Airline Services Concession Agreement – Trego/Dugan Aviation of Grand Island, Inc.** – Effective June 8, 2013, due to flight scheduling conflicts, Horizon will no longer be the service provider for Frontier Airlines. Frontier has entered into an agreement with Trego/Dugan Aviation of Grand Island to provide their ticketing and ground handling services. This is a month-to-month agreement effective June 1, 2013. The Finance Committee and staff recommend approval. SIA
5. **\*Award of Janitorial Services Contract – Uniserve Facilities Services Corporation** – Three responsive proposals for janitorial services at Spokane International Airport, Felts Field Airport and the Airport Business Park were reviewed. Uniserve was selected for having the best proposal in meeting the needs of the Airport. The initial term of the contract is for a three-year period beginning July 1, 2013. Uniserve has proposed an annual price of \$1,139,426.42 for each of the three years. The Finance Committee and staff recommend award of the janitorial services contract to Uniserve Facilities Services. SIA, FF, ABP
6. **\*Award Contract for Construction for Overhead Flashing Beacons Project – Colvico, Inc.** - The Engineering Committee recommends award of a contract in the amount of \$144,842.75, which includes Washington state sales tax, to Colvico, Inc. for the installation of overhead flashing beacons at the intersection of Airport Drive Inbound/Outbound and Spotted Road. Staff requests additional authorization of project contingency funds in the amount of \$14,000 for a total project authorization of \$158,842.75. SIA

### Regular Agenda

7. **Access and Utility Easement – City of Spokane, Department of Utilities** – The City of Spokane has water and sewer lines and an electrical conduit located on the west end of Felts Field. As part of a project to reconcile and identify property interests, these easements were required to be identified and approved. This easement shall allow the City of Spokane to repair and maintain the utilities in their present locations. The Finance Committee and staff recommend approval. FF

### 8. Staff Reports

- **Chief Executive Officer’s Report**

**The Airport Board may take action on other routine business issues as they may arise while the Board is in session.**

9. **Executive session to follow for discussion of legal, personnel and real estate matters.**

10. **Adjourn**

11. **The next scheduled Board meeting is June 26, 2013 at Spokane International Airport.**

*Note: The consent agenda (\*) may be considered in a single action. Any Board member or anyone in the gallery may ask for the separation of any item from the consent agenda for individual consideration. Please notify the Board Clerk if you wish to make such a request.*

*The Spokane Airport Board is committed to providing reasonable accommodations to individuals with disabilities. Individuals requiring reasonable accommodations to attend this meeting should call the Board Clerk at (509) 455-6444 or email at [jthielemann@spokaneairports.net](mailto:jthielemann@spokaneairports.net) at least 48 hours in advance of the meeting to arrange for accommodation.*