



SPOKANE AIRPORT BOARD	
Chair:	David Holmes
Vice Chair:	Skip Davis
Secretary:	Nancy McLaughlin
Board Members:	David Clack Al French Kris Mikkelsen Collins Sprague
Chief Executive Officer:	Lawrence J. Krauter, A.A.E., AICP

NOTICE OF AIRPORT BOARD MEETING

Tentative Agenda for the November 26, 2013 Board Meeting

The Airport Board meeting will be held on Tuesday, November 26, 2013 at 9:00 a.m. in the Boardroom located at Spokane International Airport, 9000 West Airport Drive, Suite 204, Spokane, Washington 99224.

- A. **Call to Order**
- B. **Roll Call of the Airport Board**
- C. **Public Comment/Courtesy of the Floor**
- D. **Approval of Minutes** (10/23/13 regular meeting)
- E. **Financial Report** (written report)
- F. **Proposed Amendment to Spokane County Zoning Code Regarding Airport Overlay Zones**
 (John Pederson, Spokane County Planning Dept.)

Consent Agenda
(Items #1 - #6)

- 1. ***Approval of Vouchers**
 Construction Warrant Numbers 003920 – 003935 \$1,047,843.81
 Operational Warrant Numbers 122175 – 122580 \$4,404,410.76
- 2. ***Consent to Assignment – AK Hale, LLC to Ross Pilot Drive LLC** – In January 2012, Ross Spokane SIA
 acquired the Hales’ FBO business; however, the Hales retained the lease for the maintenance and
 avionics facility. The Hale family has requested that the lease agreement be assigned to Ross Pilot
 Drive LLC, the new limited liability corporation recently registered by Ross Spokane, effective
 December 1, 2013. The Finance Committee and staff recommend approval.
- 3. ***Lease Agreement – Pass Word Incorporated** – The term of the agreement with Pass Word for an FF
 antenna site located on Beacon Hill north of Felts Field expired on September 30, 2012. The term of
 the new agreement is five years and ten months retroactive to October 1, 2012. Based on a property
 appraisal, Pass Word shall pay \$7.62 per square foot per annum for 1,443 square feet or annual rent of
 \$10,995.66. The Finance Committee and staff recommend approval.

4. ***Nineteenth Amendment to Lease Agreement with County of Spokane – Geiger Corrections Center** – The Geiger Corrections Center agreement expires on November 30, 2013 and has been extended for two months. They shall pay the current monthly rate of \$35,983.27 for the two-month extension which expires on January 31, 2014. All other terms and conditions remain the same. The Finance Committee and staff recommend approval. SIA
5. ***Service Contract for Airport Paging System Upgrade – AAtronics, LLC** – Spokane International Airport has a proposal from AAtronics to perform an airport-wide public paging system upgrade. A sole source contract has been negotiated with AAtronics who is the only vendor able to upgrade this proprietary system. The Engineering Committee recommends approval of the service contract to AAtronics, LLC, for the paging system upgrade for \$52,060.24 including Washington state sales tax. SIA
6. ***Extension of Collective Bargaining Agreement with Spokane Airport Police Association** – Staff recommends approval of a one year extension of the collective bargaining agreement between the Spokane Airport Board and the Spokane Airport Police Association. The current agreement, which covers 13 police officers, expires on December 31, 2013 and will be extended to December 31, 2014. SIA

Regular Agenda

7. **Professional Services Agreement for Design Services of the Parking and Ground Transportation Operations Building – ALSC Architects** – ALSC Architects was selected through a Request for Qualifications process to provide design services for a new parking and ground transportation operations building. The Engineering Committee recommends approval of the professional services agreement for ALSC Architects in the amount of \$201,800. Staff further requests authorization of \$5,000 for miscellaneous project costs and design contingency of \$20,000 for a total authorization of \$226,800. SIA
8. **Joint Resolution of the Spokane Airport Board, the Board of County Commissioners of Spokane County, Washington, and the City Council of the City of Spokane, Washington, Authorizing Spokane County to Sell, Issue and Deliver General Obligation Debt, in the Form of Limited Tax General Obligation Bonds and/or Limited Tax General Obligation Bond Anticipation Notes, to Pay All or Part of the Cost of the Acquisition and Construction of Certain Improvements to the Facilities of the Airport; Providing that the Airport Agreement Will Remain in Full Force and Effect While Any of Such General Obligation Debt is Outstanding; Authorizing Spokane County to Fix the Dates, Forms, Denominations, Maturities, Interest Rates, Terms and Covenants of Such General Obligation Debt; Authorizing the Spokane Airport Board and Spokane County to Pledge or Otherwise Obligate the Revenues of the Airport to the Payment of Such General Obligation Debt; Repealing All Previous Joint Resolutions of Spokane County, the City of Spokane and the Spokane Airport Board to the Extent Inconsistent Herewith; and Providing for Other Matters Properly Relating Thereto.** SIA
9. **Staff Reports**
 - Chief Executive Officer’s Report

The Airport Board may take action on other routine business issues as they may arise while the Board is in session.

10. **Executive session to follow for discussion of legal, personnel and real estate matters.**

11. **Adjourn**
12. **The next scheduled Board meeting is Wednesday, December 18, 2013 at Spokane International Airport.**

Note: The consent agenda () may be considered in a single action. Any Board member or anyone in the gallery may ask for the separation of any item from the consent agenda for individual consideration. Please notify the Board Clerk if you wish to make such a request.*

The Spokane Airport Board is committed to providing reasonable accommodations to individuals with disabilities. Individuals requiring reasonable accommodations to attend this meeting should call the Board Clerk at (509) 455-6444 or email at jthielemann@spokaneairports.net at least 48 hours in advance of the meeting to arrange for accommodation.