



SPOKANE AIRPORT BOARD

Chair: Max Kuney
Vice Chair: Collins Sprague
Secretary: Nancy Vorhees

Board Members: Ezra Eckhardt Shelly O'Quinn
Ben Stuckart Jennifer West

Chief Executive Officer: Lawrence J. Krauter, A.A.E., AICP

NOTICE OF AIRPORT BOARD MEETING

Tentative Agenda for the September 22, 2016 Board Meeting

The Airport Board meeting will be held at **Felts Field on Thursday, September 22, 2016 at 9:00 a.m.** at the **Honor Point Military & Aerospace Museum** located at 6005 E. Rutter Ave., Spokane, Washington 99224.

- A. Call to Order
- B. Roll Call of the Airport Board
- C. Public Comment/Courtesy of the Floor
- D. Approval of Minutes (8/18/16 regular meeting)
- E. Financial Report (written)

Consent Agenda
(Items #1 - 10)

1. ***Approval of Payments/Warrants**

Construction Warrant Number	4200	\$ 3,011.34
Operational Warrant Numbers	132864 – 133182	\$ 2,355,106.73
2. ***Approval of Construction Contract – Outside Parking Lot (Sections C1 and C2) Realignment/Restriping Project – Road Products, Inc. – Spokane International Airport.** This project will relocate ADA-compliant parking spaces and reconfigure the existing layout to enhance safety and customer service. Also included will be repair of pavement markings, crack repair and fog seal. The Engineering Committee and Staff recommend award of a Construction Contract in the amount of \$46,118.75. In addition, board authorization of \$5,000.00 for construction contingencies is requested, for a total authorization of \$51,118.75.

3. ***Approval of Procurement of Materials – Airfield Solid Deicing Products – LNT Solutions, Inc.** – Spokane International Airport and Felts Field. The airfield solid deicing product is used to melt compacted snow and ice on the airfield and ramps. The Engineering Committee and Staff recommend approval to purchase solid deicing product - Ice Care Solid (Sodium Formate) on an as-needed basis from LNT Solutions, Inc. based on their low bid of \$1,417.98 per metric ton. This is a one-year contract, with two (2) one-year renewals at the Airport's option, in an amount not-to-exceed \$500,000.00.
4. ***Approval Procurement of Materials – Airfield Liquid Deicing Products – Two Rivers Terminal, LLC** – Spokane International Airport and Felts Field. This airfield liquid deicing product is used as a pre-treatment on the airfield to prevent the bond of snow and ice to the surface, as well as a catalyst when needed with our solid deicer. The Engineering Committee and Staff recommend approval to purchase Potassium Acetate 50% Runway Deice Fluid on an as-needed basis from Two Rivers Terminal, LLC based on their low bid of \$4.15 per gallon. This is a one-year contract with two (2) one-year renewals at the Airport's option, in an amount not-to-exceed \$1,000,000.00.
5. ***Approval of Amendment No. 1 to the Elevator and Escalator Maintenance Services Contract – KONE Corporation** – Spokane International Airport. In 2013, the Board awarded a three-year contract with two one-year extensions to provide elevator and escalator maintenance services. At the beginning of 2014, a code change requiring special testing for six hydraulic elevators in the amount of \$25,320.58 occurred which is included in this Amendment. The Engineering Committee and Staff recommend approval for a one-year term, October 1, 2016 - September 31, 2017, in an amount not-to-exceed \$150,000.00.
6. ***Approval of Construction Contract – Taxiway Alpha Crack Seal Project – C.R. Contracting, LLC** – Spokane International Airport. The middle two-thirds of the 11,002 foot taxiway is asphalt, which requires crack sealing to extend pavement life. The Engineering Committee and Staff recommend award of a Construction Contract to C.R. Contracting, LLC based on their low bid in the amount of \$107,329.29 . Staff further requests Board authorization of \$11,000.00 for construction contingencies, for a total authorization of \$118,329.29.
7. *** Renewal of Employee Benefits** – The Finance Committee and staff recommend approval of employee benefits renewal through year-end 2016 and 2017 in the anticipated amount of \$1,675,789.
8. ***Approval of the Consent to Assignment – Land Lease Agreement – Keith W. Antcliff to Moody Bible Institute of Chicago** - (Felts Field). Mr. Antcliff has entered into an agreement to sell his hangar to Moody Bible Institute of Chicago and has requested assignment of the Land Lease Agreement effective October 1, 2016. The Finance Committee and staff recommend approval.
9. ***Approval of the Lease Agreement for Building 1100 - Umpqua Bank.** (ABP). The current agreement with Umpqua Bank expires on December 31, 2017. Due to a reduction in the amount of space needed in Building 1100, staff has negotiated a new five (5) year agreement with new terms and conditions. The Finance Committee and staff recommend Board approval.
10. ***Approval of the Consent to Assignment – Land Lease Agreement – Ted Moran to Roderick William Tataryn** - (Felts Field). Mr. Moran has entered into an agreement to sell his hangar and has requested assignment of the Land Lease to Mr. Tataryn with an effective date of September 1, 2016. The Finance Committee and staff recommend approval.

Regular Agenda

11. ***Approval of Construction Contract - South Pilot Ramp Rehab Project (Rebid) – Acme Concrete Paving, Inc. – Spokane International Airport.** This project includes rehabilitating and reconfiguring 235,800 SF (5.4 acres) of concrete aircraft apron at the South Pilot Ramp, relocating vehicle access Gate R, and rehabilitating a portion of Taxiway C2 under an FAA Grant. The Engineering Committee and staff recommend award of a Construction Contract to Acme Concrete Paving, Inc., based on their low bid in the amount of \$5,145,989.77. Staff further requests board authorization of \$515,000 for construction contingencies for a total authorization of \$5,660,989.77
12. **Staff Reports/Board Member Comments**
 - **Chief Executive Officer's Report**
 - **Board Member Comments**

The Airport Board may take action on other routine business issues as they may arise while the Board is in session.
13. **Executive session to follow for discussion of legal, personnel and real estate matters.**
14. **Adjourn**
15. **The next regularly scheduled Board meeting is Thursday, October 20, 2016 at Spokane International Airport.**

Note: The consent agenda () may be considered in a single action. Any Board member or any member of the public in attendance at the meeting may ask for the separation of any item from the consent agenda for individual consideration. Please notify the Board Clerk prior to the start of the meeting if you wish to make such a request.*

The Spokane Airport Board is committed to providing reasonable accommodations to individuals with disabilities. Individuals requiring reasonable accommodations to attend this meeting should call the Board Clerk at (509) 455-6444 or email at thart@spokaneairports.net at least 48 hours in advance of the meeting to arrange for accommodation.