



SPOKANE AIRPORT BOARD		
Chair:	Nancy Vorhees	
Vice Chair:	Ezra Eckhardt	
Secretary:	Jennifer West	
Board Members:	Al French	Max Kuney
	Collins Sprague	Ben Stuckart
Chief Executive Officer:	Lawrence J. Krauter, A.A.E., AICP	

NOTICE OF AIRPORT BOARD MEETING

Tentative Agenda for the April 26, 2018 Board Meeting - AMENDED

The Airport Board meeting will be held at **Felts Field** on **Thursday, April 26 at 9:00 a.m.** in the **Airfield Maintenance Facility, Building 52** located at 6105 E. Rutter Ave., Spokane, Washington 99212. Enter at the main gate located at the east end of Rutter Avenue (Rutter & Dora).

- A. Call to Order
- B. Roll Call of the Airport Board
- C. Employee Recognition – Jeff Collins- Completion of ACI Airport Operations Certification
- D. Public Comment/Courtesy of the Floor
- E. Approval of Minutes (3/29/18 regular meeting)
- F. Financial Report (Dave)

Consent Agenda
(Items #1-6)

- | | | | |
|----|---|-----------------|------------------------|
| 1. | *Approval of Payments/Warrants | | |
| | Construction Warrant Numbers | 4367 - 4377 | \$ 619,533.10 |
| | Operational Warrant Numbers | 139498 - 139900 | \$2,989,836.11 |
| 2. | *Approve Amendment No. 3 to Professional Services Agreement – Professional Architectural and Engineering Services for Bulk Hangar – JRMA – Felts Field. In February 2017, Spokane International Airport solicited statements of qualifications from qualified Architect/Engineer (A/E) firms for the Felts Field Bulk Hangar project, selecting J.R. Miller & Associates (JRMA). During design development, the prospective tenant requested a change in the design to incorporate pre-cast concrete panels into the structure. JRMA has provided a fee proposal for Amendment No. 3 in the amount of \$17,740.00. The Engineering Committee and Staff recommend approval of Amendment No. 3 in the amount of \$17,740.00 to the Professional Services Agreement with JRMA for the Bulk Hangar project. The revised contract amount is \$523,720.00. | | Dave

Matt
FF |

3. ***Approve Reimbursable Agreement – Runway 7-25 Magnetic Variation Change and Taxiway C Shoulder Improvements Project** – *Federal Aviation Administration* – Spokane International Airport. Under the Runway 7-25 Magnetic Variation Change and Taxiway C Shoulder Improvements Project, the Runway End Indicator Lights (REIL) will be relocated with the widening of the taxiway shoulders per the newer FAA Advisory Circular guidelines. The Reimbursable Agreement (RA) will allow the FAA to procure design, construction, and commissioning services for the new facility. This project is a Federally-funded project under the Airport Improvement Program (AIP) and therefore the RA will be eligible for 90% reimbursement under the upcoming 2018 AIP grant. Following review of the RA, the FAA estimated a total cost of \$261,167.26 for design, construction, and commissioning of the REILs. The Engineering Committee and Staff recommend approval of the FAA Reimbursable Agreement, contingent upon receipt of the FAA AIP Grant, for improvements to the REILs under the Runway 7-25 Magnetic Variation Change and Taxiway C Shoulder Improvements Project in the amount of \$261,167.26. Lisa SIA

4. *** Award Construction Contract – Gas Station and Convenience Store Site Preparation and Access Road Improvements (Phase 2)** – *Piersol Construction, Inc.* – Spokane International Airport. The second phase of this project will include the extension of a water main; construction of a connector road from Inbound to Outbound of Airport Drive; construction of acceleration and deceleration lanes on both Inbound and Outbound Airport Drive; installation of roadway lighting and signage; and landscaping and irrigation improvements. Also included are additive alternates for a temporary paved overflow parking area on the site, connecting to the existing economy parking lot. Bid Documents were prepared by J-U-B Engineers, Inc. and the project was publically advertised. After a mandatory Pre-Bid Meeting, followed by bid opening, three bids were received. The lowest responsive and responsible bid was submitted by Piersol Construction, Inc. in the Base Bid amount of \$1,700,978.87 and \$1,969,939.16 including the Additive Alternates. The Engineering Committee and Staff recommend award of a Construction Contract for the Gas Station and Convenience Store Site Preparation and Access Road Improvements (Phase 2) to Piersol Construction, Inc. for the Base Bid Schedules only in the total amount of \$1,700,978.87, including Washington State Sales Tax. The Engineering Committee and Staff further request Board authorization of \$170,000.00 for construction contingencies for a total authorization of \$1,870,978.87. Lisa SIA

5. *** Award Service Contract – Spent Aircraft Deicing Fluid (ADF) Recovery Maintenance Services** – *Inland Technologies International, Ltd.* – Spokane International Airport. In 2015, the Board awarded a contract to Inland Technologies International, Ltd. to provide aircraft deicing fluid recovery services to the Airport. That contract and all awarded options expire on April 30, 2018. The Airport developed a comprehensive scope of work and after preparation of documents by the Airport Staff and public advertisement, one bid was received on March 23, 2018 from Inland Technologies International, Ltd. in the amount of \$299,700.00 including Washington State Sales Tax. The previous contract was \$295,000.00, representing a 1.6% increase in annual cost. The Engineering Committee and Staff recommend award of a Service Contract for Spent Aircraft Deicing Fluid (ADF) Recovery Maintenance Services to Inland Technologies International, Ltd. in the amount of \$299,700.00 including Washington State Sales Tax. Staff further requests Board authorization of \$30,000.00 for contract contingencies for a total authorization of \$329,700.00. Ryan SIA

6. ***Award Construction Contract for the Center Stairwell Rehabilitation Project – East Parking Garage** – *Wm. Winkler Co.* – Spokane International Airport. This Project consists of rehabilitation to the center stairwell of the East Parking Garage (floors 3-5) and includes removing and disposing the existing in-filled concrete and steel stair-nosing; in-filling the entire recessed portion with high strength concrete; and furnishing and installing an anti-slip metal nosing. The project was bid through the Small Works Roster and two bids were received. The lowest responsive and responsible bid was submitted by Wm. Winkler Co. in the amount of \$54,112.77. The Engineering Committee and Staff recommend award of a Construction Contract for the Center Andrew SIA

Stairwell Rehabilitation Project – East Parking Garage to Wm. Winkler Co. in the amount of \$54,112.77 including Washington State Sales Tax. Staff further requests Board authorization of \$5,000.00 for construction contingencies for a total authorization of \$59,112.77.

Regular Agenda

7. * **Award Professional Services Agreement – Consulting Engineering Services for Surface Parking Lot Expansion – T-O Engineers** – Spokane International Airport. In February 2018, Spokane International Airport solicited statements of qualifications (SOQ) for this project and after review of the SOQs by the Airport’s Selection Team, T-O Engineers was selected as the most qualified firm. The project Scope of Work includes preparation of plans and specifications for the East Surface Parking Lot and wetland mitigation coordination for the 3.5 acre future West Surface Parking Lot. Design services for the East Lot will be completed in the spring of 2018 and construction will occur in the summer and fall of 2018. Preliminary design, final design, bidding, and construction will be completed for the entire East Surface Parking Lot, including approximately 12 acres of additional passenger parking capacity. The preliminary opinion of cost for the East Lot is \$7.2 million. The Scope of Work includes environmental planning, geotechnical investigation, civil and electrical design, traffic and signage design, landscape design, and turnkey construction phase services. The Engineering Committee and Staff recommend award of a Professional Services Agreement to T-O Engineers for engineering design of the surface parking expansion in the amount of \$795,412.00. Staff further recommends Board approval of \$79,000.00 for design contingency for a total authorization of \$874,412.00. Matt
SIA

8. ***Approve Procurement of Shuttle Buses – Schetky Northwest Inc.** – Spokane International Airport. The Airport’s Parking Department operates four transit shuttles that provide transportation to and from the Economy Parking Lot and Terminal. Two of the four Shuttles Buses (a 2009 GMC Titan 25’ and a 2014 E F450-Ford Super Duty Cutaway) are experiencing significant mechanical problems, have reached the end of their life expectancy, and are due for replacement. Airport Staff researched available equipment options and determined that the Champion LF Transport (Low-Floor) FORD E450 Bus meets the needs of the Airport. The proposed vehicles are available through the Washington State Department of Enterprise Services (WSDS), Purchasing Contract No. 04115, Light to Medium Duty Transit Buses. One of the existing shuttles will be disposed of at auction, and the other will be transferred to the Airport Operations Department for special events and irregular operations responses. The total purchase price for these three vehicles is \$316,381.58, which includes all optional equipment, freight charges, and Washington State Sales Tax. The Engineering Committee and Staff recommend procurement of three Shuttle Buses through the Washington State Department of Enterprise Services, Purchasing Contract No. 04115, in the amount of \$316,381.58 including Washington State Sales Tax. Staff further requests Board authorization of \$25,000.00 for contingencies for a total authorization of \$341,381.58. Andrew
SIA

9. **Staff Reports/Board Member Comments**
 - Chief Executive Officer’s Report
 - Board Member Comments

The Airport Board may take action on other routine business issues as they may arise while the Board is in session.

10. **Executive session to follow for discussion of legal, personnel and real estate matters.**

11. **Adjourn**

The next regularly scheduled Board meeting is Thursday, May 17, 2018 at the Spokane Airport.

Note: The consent agenda (*) may be considered in a single action. Any Board member or any member of the public in attendance at the meeting may ask for the separation of any item from the consent agenda for individual consideration. Please notify the Board Clerk prior to the start of the meeting if you wish to make such a request.

The Spokane Airport Board is committed to providing reasonable accommodations to individuals with disabilities. Individuals requiring reasonable accommodations to attend this meeting should call the Board Clerk at (509) 455-6444 or email at thart@spokaneairports.net at least 48 hours in advance of the meeting to arrange for accommodation.