



SPOKANE AIRPORT BOARD		
Chair:	Nancy Vorhees	
Vice Chair:	Ezra Eckhardt	
Secretary:	Jennifer West	
Board Members:	Al French	Max Kuney
	Collins Sprague	Ben Stuckart
Chief Executive Officer:	Lawrence J. Krauter, A.A.E., AICP	

NOTICE OF AIRPORT BOARD MEETING

Tentative Agenda for the August 16, 2018 Board Meeting

The Airport Board meeting will be held on Thursday, August 16, 2018 at 9:00 a.m. in the Boardroom located at Spokane International Airport, 9000 West Airport Drive, Suite 204, Spokane, Washington 99224.

- A. Call to Order
- B. Roll Call of the Airport Board
- C. Public Comment/Courtesy of the Floor
- D. Employee Recognition – Matt Meeker – Development of Electronic Database for ARFF
- E. Approval of Minutes (7/19/18 regular meeting)
- F. Financial Report (Dave)

Regular Agenda

1. ***Approval of Payments/Warrants**
 Operational Warrant Numbers 140882 – 141192 \$5,212,770.29

2. ***Award Service Contract – Metasys Software Maintenance Services – Johnson Controls, Inc. –**
 Spokane International Airport. The Facilities Maintenance Department uses the Metasys Building Automation System, which is a proprietary, computer based system offered by Johnson Controls, Inc. (JCI) to manage energy usage; control the HVAC systems, lighting, and other functions; provide monitoring of those systems; and alert in the event of system problems or failures at the Airport. The system requires ongoing maintenance and updates to keep current with new equipment and facility changes. This three-year agreement averages a cost of \$28,192.85 per year and includes software subscription service (3 years), labor for installing subscription software, JCI HVACPRO training, Metasys technician labor and vibration analysis. The Engineering Committee and Staff recommend award of a three-year service contract for Metasys Software Maintenance Services to Johnson Controls, Inc., in the amount of \$84,578.54, including Washington State Sales Tax.

3. ***Award Construction Contract – Catch Basin Repair and Sidewalk Replacement Project – Wm. Winkler Company** – Spokane International Airport. This project consists of; (1) removing and replacing four catch basins and surrounding asphalt pavement in the Outside Parking Lot; (2) removing the raised concrete sidewalk north of the parking garage and replacing with striped asphalt. Anticipated completion is 45 calendar days from the date of Notice to Proceed. Plans and specifications were prepared by DCI Engineers. From the two bids received, the lowest responsive and responsible bid was submitted by Wm. Winkler Company in the amount of \$85,031.55 including Washington State Sales Tax. The Engineering Committee and Staff recommend award of a Construction Contract for the Catch Basin Repair and Sidewalk Replacement Project to Wm. Winkler Company in the amount of \$85,031.55 including Washington State Sales Tax. In addition, Board authorization of \$10,000.00 is requested for construction contingencies for a total authorization of \$95,031.55.
4. ***Approve Procurement of Airfield Lighting Control & Monitoring System (ALCMS) Equipment and Program Modifications – Runway 7-25 Magnet Variation Change and Taxiway C Project – Airside Solutions, Inc.** – Spokane International Airport. For this project, the existing ALCMS will require updates and modifications to the touchscreen user interface backgrounds and programming. These changes are associated with the update of Runway 7-25 to Runway 8-26 due to magnetic declination and minor airfield pavement geometry changes. In addition, the installation of new runway guard lights; dedicated sign circuit; and splitting Taxiway C's circuit into two separate circuits to enhance maintenance and operational safety procedures will require the addition of four new constant current regulators. In March 2018, FAA reviewed and approved the proposal and costs submitted from Airside Solutions, Inc. FAA also approved the AIP eligibility under the existing construction grant. The Engineering Committee and Staff recommend authorization to procure the ALCMS equipment and program modifications to Airside Solutions, Inc. in the amount of \$73,268.59. The Engineering Committee and Staff further request Board authorization of \$7,300.00 for contingencies for a total authorization of \$80,568.59.
5. ***Approve Professional Services Agreement – Runway 8-26 Improvement Project – RS&H, Inc.** – Spokane International Airport. In September 2017 the Board approved a Professional Services Agreement with RS&H, Inc. for design services for reconstructing the shoulders of Runway 7-25 and Taxiway C and a Magnetic Variation Change on Runway 7-25. Due to estimated construction costs and funding availability identified during design, the Project was split into two projects. The first project, currently under construction, includes improvements to Taxiway C shoulders and a Magnetic Variation Change for Runway 7-25. The second project will include the reconstruction of Runway 7-25 (8-26) shoulders, reconfiguration of Taxiway K, and removal of Taxiway J. The Project scope includes civil, geotechnical, and electrical engineering; survey; and all other necessary professional services to provide complete plans, specifications, and bidding documents for the Project. Construction management and administration may be amended following the bid results and approval of a construction contract. Airport Staff completed scope and fee negotiations with RS&H, Inc. including an independent fee estimate performed by Myaak Engineering. In May 2018, Spokane International Airport was identified by FAA as a "Priority Consideration" airport (one of 319 Primary Airports in the Nation) eligible to receive funding under the legislative \$1 Billion FAA AIP Supplemental Appropriations. The Engineering Committee and Staff recommend approval of a Professional Services Agreement with RS&H, Inc. in the amount of \$490,722.00 for services associated with the Runway 8-26 Improvement Project.
6. *** Award Construction Contract – New Fuel Facility Project – Granite Petroleum, Inc.** – Felts Field. This Project includes construction of a new fuel facility consisting of one 15,000 gallon aboveground Jet A tank, one 12,000 gallon aboveground Low Lead (LL) 100 tank, a remote fuel island with dispensers, electronic credit card system, LED apron lighting, three phase power to fee the proposed facility, and future tank space to accommodate a third 15,000 gallon above ground Jet A tank, and other associated work. The project also includes the removal and disposal of the

existing fuel facility that consists of two 10,000 gallon belowground tanks and associated appurtenances. Bid Documents were prepared by J-U-B. From the two bids received, the lowest responsive and responsible bid was submitted by Granite Petroleum, Inc. in the amount of \$2,543,796.22 including Washington State Sales Tax. The Engineering Committee and Staff recommend award of a Construction Contract for the New Fuel Facility Project at Felts Field to Granite Petroleum, Inc. in the amount of \$2,543,796.22 including Washington State Sales Tax. The Engineering Committee and Staff further request Board authorization of \$250,000.00 for construction contingencies for a total authorization of \$2,793,796.22.

7. **Staff Reports/Board Member Comments**

- **Chief Executive Officer's Report**
- **Board Member Comments**

The Airport Board may take action on other routine business issues as they may arise while the Board is in session.

8. **Executive session to follow for discussion of legal, personnel and real estate matters.**

9. **Adjourn**

The next regularly scheduled Board meeting is Thursday, September 20, 2018 at Felts Field.

Note: The consent agenda () may be considered in a single action. Any Board member or any member of the public in attendance at the meeting may ask for the separation of any item from the consent agenda for individual consideration. Please notify the Board Clerk prior to the start of the meeting if you wish to make such a request.*

The Spokane Airport Board is committed to providing reasonable accommodations to individuals with disabilities. Individuals requiring reasonable accommodations to attend this meeting should call the Board Clerk at (509) 455-6444 or email at thart@spokaneairports.net at least 48 hours in advance of the meeting to arrange for accommodation.