

Bids will be received by the Spokane Airport Board through the Bid Express website, until 2:00 PM, Wednesday, May 30, 2018:

**JANITORIAL PAPER PRODUCTS, Project #18-44-9999-011
FOR THE
SPOKANE INTERNATIONAL AIRPORT**

It shall be the duty of each Bidder to submit his/her bid on or before the hour and date specified. Bids will be publically opened through Bid Express. Any bids received after the time for opening cannot and will not be considered.

A MANDATORY Pre-Bid Conference and site visit will begin in the Ground Transportation Center (GTC) Conference Room of the Spokane International Airport Offices at 10:00 AM, Thursday, May 03, 2018. Any bid submitted by a firm which did not attend this pre-bid conference will be rejected.

The general nature of the Service is as follows:

Provide janitorial paper product services.

Contract Documents are available at www.bidexpress.com. Bidders must register through Bid Express to be placed on the Planholders List, view and download Bid Documents or obtain a Planholders list. There is no fee for registering, however a fee is required for bid submission. Bids will be submitted at the bidexpress.com website as the only method of bid submission. Additional project information, bid results (after bid opening), as well as information about other Airport projects are available Monday through Friday between 8:00 am and 3:00 pm by calling Margaret Merin, Contract and Procurement Specialist at (509) 455-6404 or by email at mmerin@spokaneairports.net.

A contract shall be signed prior to service commencing. Liability insurance in accordance with the contract documents will be required for the Contract.

The Spokane Airport Board reserves the right to reject any and all bids, to waive any informality, to accept any alternate bids, and to make such award that it deems to be in the best interest of the Airport pursuant to the terms of the Instruction to Bidders. The contract will be awarded to the lowest responsive and responsible bidder. All bidders are cautioned to be aware of the requirement to have their bids considered responsive.

Spokane International Airport is an Equal Opportunity Employer and encourages Women, Minority, Disadvantaged Business Enterprises and small businesses to participate in the competitive bidding process.

For additional information please contact:

Ken Landrus, Facilities Superintendent, 509-455-6491, klandrus@spokaneairports.net

Margaret Merin, Contract & Procurement Specialist, 509-455-6404, mmerin@spokaneairports.net

Published in Spokesman Review from April 25 – May 2, 2018. Posted on-line on the Spokane International Website at <http://business.spokaneairports.net/bids>
