



**PARKING ACCESS REVENUE CONTROL SYSTEM MAINTENANCE,
SUPPORT AND REPAIRS AGREEMENT**

CONTRACT #18-40-9999-005

Addendum #1

This Addendum forms a part of the Contract Documents and modifies the original Bidding Documents dated February 13, 2018 as noted below. This Addendum shall become a part of the Contract Documents to the same extent as though it had been written into the body thereof and bound therein. This Addendum is applicable to the items affected and all bidders are held responsible for the contents herein. Please acknowledge receipt of this Addendum in the space provided on the Bid Form; failure to do so may subject the Bidder to disqualification.

This Addendum consists of one page.

Updated Bidding Documents (to reflect changes) will be attached in in email.

A. CHANGES TO BID DOCUMENTS:

1. CHANGE – Change Bid Opening Date/Time from Friday, March 2nd @ 1:00 PM to **Wednesday, February 28th at 10:00 AM**

B. ATTACHMENTS:

1. Attached are the following documents to be acknowledged with each contractor bid package as part of Addendum No. 1.
 - 1. Mandatory Pre-Bid Conference Minutes
 - 2. Mandatory Pre-Bid Conference Attendance Sign-In Sheet

SPOKANE INTERNATIONAL AIRPORT SPOKANE, WASHINGTON

PRE-BID PARKING ACCESS REVENUE CONTROL SYSTEM MAINTENANCE, SUPPORT AND REPAIRS

CONTRACT #18-40-9999-005

I. INTRODUCTION

- This is a mandatory meeting for all prime contractors. Subcontractors are not required to attend the pre-bid meeting. The Airport is bidding this project under their Small Works Roster. All members of the meeting introduced themselves.

II. PROJECT DESCRIPTION

- Overview
 - The project is located on airport property. The work is contained within the airport terminal & parking lots (APM locations, Economy Lot, C-Concourse, Outside Lot, Garages and Employee Lots).
 - The Contractor must be approved by the manufacturer (SKIDATA Inc.) to provide all labor, supervision, insurance, permits, tools, materials, supplies, training, transportation and equipment needed to perform periodic software support, maintenance and repairs to the Airport's Parking Revenue Control System.
 - Software Support
 - Maintenance & On-Demand Services
 - Replacement Parts & Hardware Repair
 - Invoicing
 - Cleanliness / Appearance
 - Emergencies
 - Hours of Work
 - Reference Attachment A for more information.
- Project Term/Schedule
 - The term of this contract shall be one (1) year commencing on or around April, 1st 2018 and expiring on March 31, 2019. The Airport shall have the option to renew this Contract for two (2) additional one (1) year term(s), providing that the work performed under this Contract has been fully satisfied by the Airport.
- Bidding Documents
 - Questions are to be submitted to andrewb@spokaneairports.net, no later than 2:00 PM on Friday, February 23, 2018. Answers will be provided no later than 3:30 PM on Monday, February 26, 2018. The Spokane Airport Board will be accepting sealed bids no later than ~~1:00 PM on Friday, March 2, 2018~~. **Change to Wednesday, February 28th at 10:00 AM** (see addenda). Bids must be submitted to Spokane International Airport, c/o Andrew Barrington, 9000 W. Airport Drive, Suite 204, Spokane, WA 99224

➤ **Bid Proposal Form:**

- The bid for Item No. 1 below shall cover all costs associated with the terms of the Service Contract and Attachment B to the Service Contract.
- The bid for Item No. 2 and 3 below rate and percentage will remain firm through the term of the contract.

III. ADMINISTRATIVE

- **Prevailing Wages** - Prevailing wages must be paid on this project. The Contractor must submit intents, certified payroll, affidavits, etc.
- **Retainage** - The Owner shall retain 5% of the total amount of each progress payment for the duration of contract. Or Retainage Bond, this bond is issued for the amount of retainage that would have been withheld on gross cost of the contract. Please refer to the General Conditions.
- **Bid Bond**
- **Performance and Payment Bonds**
- **Insurance** - Refer to Part 2 of the General Conditions for insurance requirements. Proof of insurance must be provided to the airport prior to beginning work.

Andrew Barrington

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