



**SPOKANE AIRPORT BOARD
REQUEST FOR PROPOSALS
FOR PASSENGER SERVICE ASSISTANCE (PSA)**

Sealed proposals will be accepted until **10:00 AM PDT, Friday, July 19, 2019**, by the Spokane Airport Board, 9000 W. Airport Drive, Suite 204, Spokane, Washington 99224, to provide Passenger Service Assistance to all travelers using Spokane International Airport. This includes, but is not limited to the Curbside Taxi/Ground Transportation Management, Security Screening Queue Line Assistants, and Passenger Wheelchair Agents at Spokane International Airport. The term of any contract will be for three (3) years with the Airport's option to renew for two (2) additional one (1) year terms, commencing approximately October 1, 2019. The scope, terms of the contract and additional information are contained in the Request for Proposals (RFP) package.

A mandatory pre-proposal meeting will be held on **Thursday, June 27, 2019, at 2:00 PM PDT** in the Board Room at Spokane International Airport, 9000 W. Airport Drive, Suite 204, Spokane, Washington 99224.

The RFP package should be obtained by accessing the Airport's website <http://business.spokaneairports.net/rfp/> or may be obtained from Andrew Barrington, Acting Manager of Parking and Ground Transportation at the above address, by calling (509) 455-6431, or by email at abarrington@spokaneairports.net.

The Board reserves the right to reject any and all proposals, to waive any minor irregularities in the process, to negotiate with any proposers, and to accept the proposal which is considered to be in the best interest of the Board.

The successful proposer will be required to comply with all EEO, federal, state, and local laws and regulations.