



Spokane Airports
 9000 W. Airport Dr. #204 • Spokane, WA 99224 • (509) 455-6455



SPOKANE AIRPORT BOARD	
Chair:	Ezra Eckhardt
Vice Chair:	Collins Sprague
Secretary:	Al French
Board Members:	Breean Beggs Max Kuney Nancy Vorhees Jennifer West
Airport Director:	Lawrence J. Krauter, A.A.E., AICP

NOTICE OF AIRPORT BOARD MEETING

Tentative Agenda for the January 28, 2021 Board Meeting - AMENDED

In accordance with Ch. 42.30 RCW, the Spokane Airport Board announces its intent to hold a Board meeting on **Thursday, January 28, 2021 at 9:00 a.m.**

Pursuant to the Executive Order 20-28 issued by Governor Inslee, public attendance at this meeting shall be limited to telephonic attendance. In-person attendance is prohibited pursuant to Executive Order 2028. Attendance at this meeting is available using the following conference call information: 1-408-418-9388 Meeting number/Access code: 146 644 3517## or by video as identified on Page 3 of the Agenda.

In accordance with the Open Public Meetings Act and guidance issued by the Washington Attorney General, no public comment will be permitted at this meeting. If you have public comment that you would like to present to the Airport Board, please submit that public comment in writing to lkrauter@spokaneairports.net

- A. Call to Order
- B. Roll Call of the Airport Board
- C. Aircraft Rescue and Fire Fighting (ARFF) Department Promotion Ceremony – Lieutenant Mike King
- D. Approval of Minutes (12/17/20 regular meeting)
- E. Financial Report (Dave)

Consent Agenda
 Items # (1 - 4)

- | | | | |
|----|--|----------------|--------------------------|
| 1. | *Approval of Payments/Warrants
Operational Warrant Numbers 150392 - 150771 | \$6,060,050.90 | Dave |
| 2. | * Award Professional Services Agreement – 2021 On-Call Construction Management and Construction Administration Services – CBRE/Heery, Inc. – Spokane International Airport, Airport Business Park, and Felts Field. This Agreement provides for construction management and construction administration for small projects on an on-call basis for various Airport departments. | | Lisa
SIA
ABP
FF |

Work will occur from January 28, 2021 through December 31, 2021 with a maximum annual total agreement amount of \$250,000.00. Airport procurement policies allow for two additional 1-year extensions. A request for proposals was publicly advertised in November 2020 and from the four Statements of Qualifications received, CBRE|Heery Inc. was selected as the most preferred firm to provide the required services. The Engineering Committee and Staff recommend award of a Professional Services Agreement to CBRE|Heery, Inc. for the not-to-exceed amount of \$250,000.00 for 2021 On-Call Construction Management and Construction Administration Services.

3. * **Award Construction Contract – Generator Programmable Logic Controller (PLC) Upgrade** – *Colvico, Inc.* – Spokane International Airport. The Main Terminal and C Concourse utilize backup generators for electricity during utility provider outages. This project will include procurement and installation of new PLCs. Plans and specifications were prepared by CASNE Engineering, Inc. The project was publicly advertised and one responsive and responsible bid was received from Colvico, Inc. in the amount of \$68,389.20 including Washington State Sales Tax. The Engineering Committee and Staff recommend award of a Construction Contract for the Generator Programmable Logic Controller (PLC) Upgrade to Colvico, Inc. in the amount of \$68,389.20 including Washington State Sales Tax. In addition, Board authorization of \$6,800.00 for construction contingencies is requested for a total authorization of \$75,189.20. Ryan SIA
4. * **Award Service Contract – Managed Information Technology (I.T.) Services – Structured Communications, Inc.** – Spokane International Airport. Outdated networks for the Airport’s flight, baggage claim, gate information displays and overhead paging systems were recently replaced with a modern, managed, and redundant IP-based local-area network (LAN) as part of the Airport’s Security Upgrades Project. Due to the number of network devices that comprise this new LAN and their managed configurations, specialized monitoring, management, and support is essential in the overall security, performance, and future expansion of this new LAN. The base cost for a one-year contract is estimated at \$49,860.00 plus applicable Washington State Sales Tax. The contract also includes up to 80-hours of other services in the amount of \$14,000.00 plus applicable Washington State Sales Tax. These other services will be determined on an as-need basis by Airport Staff and will include tasks such as installing new devices, upgrading/replacing hardware, and migration of the Airport’s existing internal network to the new LAN. The Engineering Committee and Staff recommend award of a one-year Service Contract for Managed Information Technology (I.T.) Services to Structured Communications, Inc. in the not-to-exceed amount of \$70,000.00 including Washington State Sales Tax. Ryan SIA

Regular Agenda

5. * **Award Construction Contract – Multiple Structures Demolition Project** – Talisman Construction Services, Inc. – Spokane International Airport. This project includes the demolition and disposal of 10 dilapidated storage structures consisting of metal and concrete materials, several remnant concrete foundations, and removal and disposal of asbestos-containing materials, generally located west of the new Airport Inbound roadway. Bid Documents were prepared and the project was publically advertised. From the five bids received, the lowest responsive and responsible bid was submitted by Talisman Construction Services, Inc. in the amount of \$264,732.63. The Engineering Committee and Staff recommend award of a Construction Contract for the Multiple Structures Demolition Project to Talisman Construction Services, Inc. in the amount of \$264,732.63 including Washington State Sales Tax. In addition, Board authorization of \$50,000.00 is requested for construction contingencies for a total authorization of \$314,732.63. Lisa
6. * **Award Service Contract – Emergency Mass Notification System** – *Everbridge, Inc.* – Spokane International Airport, Business Park, and Felts Field. Everbridge, Inc. was selected in 2017 by Ryan SIA

Spokane International Airport to provide emergency mass notification services. Airport Staff worked with Everbridge, Inc. to determine the scope of services required to continue the desired notification level for the Airport. The selected services will continue to cover all badge holders in the mass notification system. The contract term is three years from January 31, 2021 to January 31, 2024 with the total contract cost of \$104,385.55 including Washington State Sales Tax. The Engineering Committee and Staff recommend award of a Service Contract for Emergency Mass Notification System to Everbridge, Inc. in the amount of \$104,385.55 including Washington State Sales Tax. In addition, Board authorization of \$5,000.00 for contingencies is requested for a total authorization of \$109,385.55.

7. **The Airport Board may take action on other routine business issues as they may arise while the Board is in session.**
8. **Executive session.**
9. **Adjourn**

The next regularly scheduled Board meeting is Thursday, February 18, 2021.

Note: The consent agenda () may be considered in a single action. Any Board member or anyone in the gallery may ask for the separation of any item from the consent agenda for individual consideration. Please notify the Board Clerk if you wish to make such a request.*

Airport Board Meeting	Thursday, January 28, 2021 at 9:00 a.m.
Video Option:	
https://spokaneairports.webex.com/spokaneairports/j.php?MTID=mf5d9faf63f16ff181d03b52a53a348e9	
Meeting number (Access Code): 146 644 3517	
Password: gmMmBFnP753	