



**Spokane Airports**  
 9000 W. Airport Dr. #204 • Spokane, WA 99224 • (509) 455-6455



<b>SPOKANE AIRPORT BOARD</b>	
<b>Chair:</b>	Ezra Eckhardt
<b>Vice Chair:</b>	Collins Sprague
<b>Secretary:</b>	Al French
<b>Board Members:</b>	Breean Beggs    Max Kuney Nancy Vorhees    Jennifer West
<b>Airport Director:</b>	Lawrence J. Krauter, A.A.E., AICP

**NOTICE OF AIRPORT BOARD MEETING**

**Tentative Agenda for the December 17, 2020 Board Meeting**

In accordance with Ch. 42.30 RCW, the Spokane Airport Board announces its intent to hold a Board meeting on **Thursday, December 17, 2020 at 9:00 a.m.**

**Pursuant to the Executive Order 20-28 issued by Governor Inslee, public attendance at this meeting shall be limited to telephonic attendance. In-person attendance is prohibited pursuant to Executive Order 2028. Attendance at this meeting is available using the following conference call information: 1-408-418-9388 Meeting number/Access code: 146 151 2281## or by video as identified on Page 3 of the Agenda.**

**In accordance with the Open Public Meetings Act and guidance issued by the Washington Attorney General, no public comment will be permitted at this meeting. If you have public comment that you would like to present to the Airport Board, please submit that public comment in writing to [lkrauter@spokaneairports.net](mailto:lkrauter@spokaneairports.net)**

- A. Call to Order
- B. Roll Call of the Airport Board
- C. Approval of Minutes (11/19/20 regular meeting)
- D. Review of 2021 Federal Legislative and Executive Branch Goals (K&L Gates via video)
- E. Public Hearing – Surplus Property Pursuant to RCW 39.33.020
- F. Employee Recognition - Retirements
  - Matt Breen – Director of Planning and Engineering (26 years)
  - Bruce Millsap – Fire Chief (21 years)
  - Rod Coleman – Firefighter (35 years)
- G. Report of Nominating Committee and Election of 2021 Board Officers (Chair Eckhardt)
- H. Financial Report (Dave)



6. **\*Approval of the 2021 Federal Legislative and Executive Branch Goals.** The Board has contracted with K&L Gates to provide Federal Legislative and Administrative Public Policy services, which allows greater influence of the direction of policy decisions as well as more efficient and frequent communications with members of Congress and their staff, committee staff, and the agencies under the Executive Branch’s jurisdiction. The 2021 goals cover a variety of current priorities including additional CARES Act funding, other economic stimulus/infrastructure initiatives, Airport Improvement Program (AIP) discretionary funding, Passenger Facility Charge (PFC) increase and support of legislation for the federal contract tower program. Legislative branch goals include support or opposition of legislation regarding appropriations in transportation, housing and urban development, Homeland Security, aviation-related issues and Customs and Border Protection (CBP). Other items that will be focused on are community and economic development issues and maintaining and strengthening the Airport’s strategic relations with Congressional leadership and professional staff, building relationships throughout transportation and security communities of the incoming Administration, in addition to CBP/TSA leadership. The Finance Committee and staff recommend approval of the 2021 Federal Legislative and Executive Branch Goals.
  
7. **\* Approve a one (1) year extension of engagement of K&L Gates, LLP for federal legislative and administrative public policy/lobbying services pertaining to matters of significance to the Airport.** The Professional Services Agreement with K&L Gates expires on December 31, 2020. Following an evaluation of K&L Gates’ performance over the term of the agreement, as extended, the Board and staff recommend a one (1) year extension of the engagement in the annual amount not-to-exceed \$120,000 to ensure a continuity of federal legislative and administrative public policy/lobbying services pertaining to matters of significance to the Airport. This engagement may be terminated by the Airport if such services are no longer needed. The Finance Committee and staff recommend the Board extend the sole source procurement of K&L Gates, LLP for federal legislative and administrative public policy/lobbying services based on a one (1) year engagement, subject to extension or renewal by the Board, with a contract amount not to exceed \$120,000 per year plus incidental expenses for services performed through December 31, 2021.
  
8. **The Airport Board may take action on other routine business issues as they may arise while the Board is in session.**
  
9. **Executive session.**
  
10. **Adjourn**

**The next regularly scheduled Board meeting is Thursday, January 28, 2021.**

*Note: The consent agenda (\*) may be considered in a single action. Any Board member or anyone in the gallery may ask for the separation of any item from the consent agenda for individual consideration. Please notify the Board Clerk if you wish to make such a request.*

Airport Board Meeting	Thursday, December 17, 2020 at 9:00 a.m.
<b>Video Option:</b> <a href="https://spokaneairports.webex.com/spokaneairports/j.php?MTID=mbc81332d4e68dcc71668ec2625688e6c">https://spokaneairports.webex.com/spokaneairports/j.php?MTID=mbc81332d4e68dcc71668ec2625688e6c</a>	
<b>Meeting number (Access Code):</b> 146 151 2281 <b>Password:</b> vaSJXvFJ888	