



## **SPOKANE INTERNATIONAL AIRPORT**

BUSINESS PARK AND FELTS FIELD

9000 W AIRPORT DRIVE, SUITE 204  
SPOKANE, WA 99224

### **TERMINAL RESTROOM PARTITION REPLACEMENT**

**PROJECT#20-44-1703**

## **Addendum No. 1**

**DATE OF ADDENDUM: June 11, 2021**

The following changes, additions, and/or deletions are considered as Addendum No. 1, and are hereby made a part of the contract documents. All bidders are required to base their bid upon the information furnished in this addendum; and as required in the contract documents. The Contractor is required to acknowledge Addendum No. 1 in their company proposal. Failure to acknowledge addendum on the bid form will result in bid being declared non-responsive.

---

The bid submission due date scheduled for **Thursday, June 17, 2021 at 2:00 PM** and bid opening location has not changed.

Attached are the following documents as part of Addendum No. 1.

Attachments to this addendum are as follows:

1. Pre-Bid Conference Minutes
2. Pre-Bid Conference Attendance

As of Tuesday, June 08, 2021 at 2:00 PM no additional questions were received.

***End of Addendum No. 1***

**TERMINAL RESTROOM PARTITION REPLACEMENT, PROJECT #20-44-1703**  
**MANDATORY PRE-BID MEETING**  
**Thursday, June 03, 2021 @ Virtual Conference**

Meeting link: <https://zoom.us/j/98007685144?pwd=ajNPVmhoSDFZZy8yYnpUUThEaHpNdz09>

Meeting ID: 980 0768 5144

Passcode: 904021

**Minutes:**

Meeting started exactly at 10:00 AM and concluded at 10:15 AM.

See attached Sign-in Sheet for Attendance

1. Introductions
2. Disclaimer:
  - a. Q&A is not binding until issued in written addendum
3. Project Overview:
  - a. Replacement of restroom partitions in six washrooms located on the non-secure area of the Main Terminal Building. Work also includes replacement of select accessories and miscellaneous repairs to the washrooms.
4. The bidding process – Please look through the bid documents thoroughly.
5. Bidders Check list / Important dates
  - a. Bidders Check list: Although the Bidder's Checklist is not required to turn in with your bid, it is an excellent tool to ensure you have a complete and responsive bid.
    - i. **Submission of Questions** - Tuesday, June 8, 2021 at 2:00 PM. All questions from this point forward must be in writing or email.
    - ii. **Responses** will be provided no later than - Friday, June 11, 2021 at 5:00 PM via an addendum.
    - iii. **Bid/Quote due date** - Thursday, June 17, 2021 at 2:00 PM. Mail or turn in bid at the Airport Reception desk, Main Terminal, Suite 204 for date/time stamp.  
Public opening will be held at the Spokane International Airport, Ground Transportation Center (GTC) Conference Room, 9000 W Airport Dr., Spokane, WA 99224.
  - b. Board approval date - Thursday, July 22, 2021
6. Important Items
  - b. Please notice the increase in Sales Tax on the bid form. Effective July 1, Spokane's sales tax is increasing to 9%
  - c. This is a Public Works job, prevailing wage is required. *Per RCW 39.12.120, weekly certified payroll reports are required to be filed online with L&I at least once a month for all public works projects. GC's 5.04*
  - d. Retainage – Five percent (5%) retainage will be withheld until final project closeout. Please see the Supplement to General Conditions § 5.04 for additional information.
  - e. A 5% Bid Security is required in the form of a bond or cashier's check only
  - f. Certificate of insurance requirement is \$1M
  - g. Bid Proposal Form §1.10 Liquidated Damages:  
You will have 60 Days to complete from NTP, we may assess liquidated damages of \$250 per calendar day.

- h. Addendums will be posted within the SIA Planroom. Additionally, an email will be send to those on the sign in sheet of availability within the SIA Planroom.

PM – Jeff Mitchell

1. Project Overview
  - a. One set of restrooms down at a time.
2. Schedules
  - a. Day time work hours
3. Safety & Security
  - a. Restrooms are on the unsecured side of the airport. There is no badging requirement.

Q&A

- Q. 60 Day to complete, what about lead times for material orders.
- A. We can stop the clock with verifiable proof of the order and anticipated receipt date.

***End of Pre-Bid Meeting Notes***

# Meeting Participants



Export with meeting data

Report to Zoom

**Export**

Meeting ID : 980 0768 5144	Topic : TERMINAL RESTROOM...	User Email : mmerin@spokaneairports.net
Duration (Minutes) : 24	Start Time : 06/03/2021 09:52:06 AM	End Time : 06/03/2021 10:15:20 AM
Participants : 7		

Name (Original Name)	User Email	Join Time	Leave Time	Duration (Minutes)	Guest
jmittchell		06/03/2021 09:52:06 AM	06/03/2021 10:15:08 AM	24	Yes
Margaret Merin	mmerin@spokaneairports.n...	06/03/2021 09:52:36 AM	06/03/2021 10:15:19 AM	23	No
Ryan Sheehan	rsheehan@spokaneairports...	06/03/2021 09:57:04 AM	06/03/2021 10:15:15 AM	19	No
Wolfe Architectural Group		06/03/2021 09:58:59 AM	06/03/2021 10:15:10 AM	17	Yes
User		06/03/2021 10:04:47 AM	06/03/2021 10:15:15 AM	11	Yes
Joshua LaSharr - Swinerton...		06/03/2021 10:05:42 AM	06/03/2021 10:15:10 AM	10	Yes
15092807668		06/03/2021 10:07:40 AM	06/03/2021 10:15:19 AM	8	Yes