



SPOKANE INTERNATIONAL AIRPORT

BUSINESS PARK AND FELTS FIELD

9000 W AIRPORT DRIVE, SUITE 204
SPOKANE, WA 99224

UNIT PRICE ROOFING REPAIR, PROJECT#21-44-1712

Addendum No. 1

DATE OF ADDENDUM: June 18, 2021

The following changes, additions, and/or deletions are considered as Addendum No. 1, and are hereby made a part of the contract documents. All bidders are required to base their bid upon the information furnished in this addendum; and as required in the contract documents. The Contractor is required to acknowledge Addendum No. 1 in their company proposal. Failure to acknowledge addendum on the bid form will result in bid being declared non-responsive.

The proposal submission due date scheduled for **Thursday, June 24, 2021 at 2:00 PM** and the public opening is at the Spokane International Airport, Ground Transportation Center (GTC) Conference Room, 9000 W Airport Dr., Spokane, WA 99224, has not changed.

CHANGES TO THE CONTRACT DOCUMENTS:

Contract Terms:

From: One (1) year, not to exceed \$300,000.00, including Washington State Sales Tax.

To: Three (3) years with a one (1) year option to renew, not to exceed \$300,000.00, including Washington State Sales Tax.

Attached are the following documents as part of Addendum No. 1.

Attachments to this addendum are as follows:

1. Pre-Proposal Conference Call Minutes
2. Pre-Proposal Conference Call Attendance Sign-In Sheet

As of Wednesday, June 16, 2021 at 2:00 PM no additional questions were received.

End of Addendum No. 1

UNIT PRICE ROOFING REPAIR, PROJECT#21-44-1712
VIRTUAL PRE-BID MEETING (Optional)
Thursday, June 10, 2021 @ Virtual Conference

Meeting link: <https://zoom.us/j/92588495277?pwd=ZmRwS0xqbKNSQVUwNTlxc3ViZXdFdz09>
Meeting ID: 925 8849 5277
Passcode: 252433

Minutes:

Meeting started exactly at 10:00 AM and concluded at 10:08 AM.
See attached Sign-in Sheet for Attendance

1. Introductions
2. Project Overview:
 - a. Public works roofing services on a task order, time and materials basis.
3. The bidding process – Please look through the bid documents thoroughly.
4. Schedule:
 - a. Bidders Check list: Although the Bidder's Checklist is not required to turn in with your bid, it is an excellent tool to ensure you have a complete and responsive bid.
 - i. **Submission of Questions** - Wednesday, June 16, 2021 at 2:00 PM. All questions from this point forward must be in writing or email.
Disclaimer:
Q&A is not binding until issued in written addendum
 - ii. **Responses** will be provided no later than - Friday, June 18, 2021 at 5:00 PM via an addendum.
 - iii. **Bid/Quote due date** - Thursday, June 24, 2021 at 2:00 PM. Mail or turn in bid at the Airport Reception desk, Main Terminal, Suite 204 for date/time stamp.
Public opening will be held at the Spokane International Airport, Ground Transportation Center (GTC) Conference Room, 9000 W Airport Dr., Spokane, WA 99224.
 - b. **Board approval date** - Thursday, July 22, 2021

Important Items

- b. This is a Public Works job, prevailing wage is required. *Per RCW 39.12.120, weekly certified payroll reports are required to be filed online with L&I at least once a month for all public works projects.*
- c. Retainage – Five percent (5%) retainage will be withheld until final project closeout. Please see the Supplement to General Conditions § 5.04 for additional information.
- d. A 5% Bid Security is required in the form of a bid bond or cashier's check only.
- e. Certificate of insurance requirement is \$5M; there is a good possibility contractor will need to dive on the active ramp.
- f. Bid Proposal Form §1.10 Liquidated Damages:
If the work is not substantially complete within specified Work Order Time, Liquidated Damages as defined by the General Conditions will be assessed in the amount of \$250.00 per calendar day.
- g. Addendums will be posted within the SIA Planroom. Additionally, an email will be sent to those on the sign in sheet of availability within the SIA Planroom.

Project Manager – Jeff Mitchell

1. Project Overview
 - a. On call repairs not roofing replacement.
 - b. No guarantee of hours or number or call outs.
 - c. For entire campus including Felts Field and ABP, all different types of various ages.
2. Schedules
 - a. Contractor will evaluate work request, hours and schedule will be agreed per individual work request/repair.
 - b. More in the bid documents.
3. Safety & Security
 - a. Badging is required. \$60 per person.

Q&A – NO QUESTIONS ASKED

Q.

A.



SPOKANE INTERNATIONAL AIRPORT



UNIT PRICE ROOFING REPAIR, PROJECT#21-44-1712
VIRTUAL PRE-BID MEETING (Optional)
Thursday, June 10, 2021 @ 10:00 AM

| <u>Topic</u> | <u>Meeting ID</u> | <u>User Name</u> | <u>User Email</u> | <u>Department</u> | <u>Group</u> | <u>Has Zoom</u> <u>Rooms?</u> | <u>Creation Time</u> | <u>Start Time</u> | <u>End Time</u> | <u>Duration</u> <u>(Minutes)</u> | <u>Participants</u> | <u>Source</u> |
|-----------------------------|----------------------------|------------------|----------------------------|---------------------------|--------------|----------------------------------|----------------------|-------------------|-----------------|-------------------------------------|---------------------|---------------|
| Unit Price Roofing Repair | 92588495277 | Margaret Merin | mmerin@spokaneairports.net | Operations | | No | 5/18/2021 16:02 | 6/10/2021 9:48 | 6/10/2021 10:08 | 21 | 4 | Zoom |
| <u>Name (Original Name)</u> | <u>User Email</u> | <u>Join Time</u> | <u>Leave Time</u> | <u>Duration (Minutes)</u> | <u>Guest</u> | | | | | | | |
| Margaret Merin | mmerin@spokaneairports.net | 6/10/2021 9:48 | 6/10/2021 10:08 | 21 | No | | | | | | | |
| jmitchell | | 6/10/2021 9:50 | 6/10/2021 10:08 | 19 | Yes | | | | | | | |
| jroberts | | 6/10/2021 9:54 | 6/10/2021 10:08 | 15 | Yes | | | | | | | |
| cdp | | 6/10/2021 9:56 | 6/10/2021 10:08 | 13 | Yes | | | | | | | |