

**REQUEST FOR STATEMENT OF QUALIFICATIONS AND EXPERIENCE
(RFSQE)**

#24-49-9999-007 Federal Government Affairs Representation Services

Addendum No. 2

DATE OF ADDENDUM: June 21, 2024

Responses to questions:

- 1) **The RFSQE document that is available on the website for downloading has a “draft” watermark on all of its pages. Can you please confirm that this RFSQE document is in fact the final version?**

The DRAFT watermark has been removed but the version posted on the website was the final.

- 2) **Please confirm that Attachment A in the RFSQE, located on Page 15, is the only form required with our response.**

Yes!

- 3) **Is the scope of this work in furtherance of any federal contract or grant; and will the awarded firm be considered a subcontractor or subgrantee responsible for performing any services within such federal contract or grant? In any event, is the Airport requiring the awardee contractually to abide by the requirements set forth in 49 C.F.R. 21, and any other federal contractor requirements irrespective of whether the awardee would be so required under federal law or regulation?**

The scope of work may be subject to or in furtherance of a federal contract or grant. Pursuant to Section 12 of the Professional Services Agreement presented in Addendum No. 1, the Airport will require the selected consultant to perform the services in accordance with 49 C.F.R. 21.

- 4) **Can we please have clarification on the preferred organization of submittals? Would you like us to follow the outline under Evaluation Criteria on page 7 of the RFSQE or adhere to the order listed in the chart titled Evaluation Criteria beginning on page 8?**

For ease of scoring and review, responses should be listed in the order provided in the Evaluation Criteria that begins on page 8

- 5) **Where should the Submittal Information Form be placed in the order of documents?**

The Submittal Information Form should be the last document in the submittal.

- 6) **Please clarify the submission deadline of 07/08/2024 (*Monday*) or 07/09/2024 (*Tuesday*).**

Submissions are due by 4 p.m. local time, Tuesday, July 9, 2024.

- 7) **The RFSQE states on page 9 that the airport's draft standard professional service agreement was attached. However, we didn't receive it. Could you please provide it so our firm's general counsel can review.**

The sample PSA is provided in Addendum No. 1.