



SPOKANE AIRPORT BOARD		
Chair:	Nancy Vorhees	
Vice Chair:	Ezra Eckhardt	
Secretary:	Jennifer West	
Board Members:	Al French	Max Kuney
	Collins Sprague	Ben Stuckart
Chief Executive Officer:	Lawrence J. Krauter, A.A.E., AICP	

NOTICE OF AIRPORT BOARD MEETING

Tentative Agenda for the February 22, 2018 Board Meeting - AMENDED

The Airport Board meeting will be held on Thursday, February 22, 2018 at 9:00 a.m. in the Boardroom located at Spokane International Airport, 9000 West Airport Drive, Suite 204, Spokane, Washington 99224.

- A. Call to Order
- B. Roll Call of the Airport Board
- C. Public Comment/Courtesy of the Floor
- D. Employee Recognition - Ben Wagner – AAAE Certified Member Credential
- E. Approval of Minutes (1/25/17 regular meeting)
- F. Financial Report (Dave)

Consent Agenda
(Items #1-6)

1. *Approval of Payments/Warrants		
Construction Warrant Numbers	4354 - 4358	\$ 760,810.75
Operational Warrant Numbers	138780 - 139203	\$5,138,569.13

2. * **Approve Amendment No. 1 to Professional Services Agreement – Construction Documents and Construction Phase Services for Airport Security Upgrades Project** – *Faith Group LLC* – Spokane International Airport. After solicitation of Statements of Qualifications for the Airport Security Upgrades Project, the Airport selected Faith Group, LLC as the most qualified firm to provide A/E services for the project. During negotiations, Faith Group and the Airport agreed to a two-part approach to development of the plans and specifications necessary to construct this project. The first Scope of Work was the Basis of Design level of effort, in lieu of schematic design. Fee for this effort was in the amount of \$233,000.00. This work was authorized in April 2017. Faith Group will use the Basis of Design as the guiding document for the development of design for the system elements. The Engineering Committee and Staff recommend approval of Amendment No. 1 to the Professional Services Agreement with Faith Group LLC for the Airport Security Upgrades Project in the amount of \$1,189,215.00. The revised contract amount will be \$1,422,215.00. In addition, Board authorization of \$118,921.00 is requested for design contingency for a total authorization of \$1,541,136.00.
3. * **Award Construction Contract – Airfield Pavement Weather Sensors Project** – *Colvico, Inc.* – Spokane International Airport. In-pavement temperature sensors are an important tool for managing pavement surface contamination in the winter. This project includes furnishing and installing 12 pavement sensors, including one underground (sub-surface) sensor, and two dedicated weather stations with remote processing units (RPU). The embedded sensors will communicate with the weather stations and RPUs to relay information via cellular service back to a third-party cloud-based web server to be accessed by Airport Staff. Bid documents were prepared by T-O Engineers and public advertisement followed, with a mandatory pre-bid meeting on January 16, 2018. One bid was received by Colvico, Inc. in the amount of \$833,939.81. The Engineer’s estimate was \$859,889.92. The Engineering Committee and Staff recommend award of a Construction Contract for the Airfield Pavement Weather Sensors Project to Colvico, Inc. in the amount of \$833,939.81 including Washington State Sales Taxes. In addition, Board authorization of \$83,000.00 is requested for construction contingencies for a total authorization of \$916,939.81.
4. * **Award Construction Contract – Upper C Concourse Carpeting** – *Northwest Trends of Spokane, Inc.* – Spokane International Airport. The existing carpet in Upper C Concourse was installed in 2001 and is subject to heavy foot traffic, wheeled luggage, and frequent liquid spills. The carpet has reached the end of its life expectancy. The Engineering Committee and Staff recommend award of a Construction Contract for the Upper C Concourse Carpeting to Northwest Trends of Spokane, Inc. (for which Tandus Centiva will supply the carpet), through NJPA Contract No. 121715-TFU, in the amount of \$68,921.42 including Washington State Sales Tax. In addition, Board authorization of \$7,000.00 is requested for construction contingencies for a total authorization of \$75,921.42.
5. * **Award Service Contract – Landscape Maintenance Services** – *Haase Landscaping, Inc.* – Spokane International Airport and Airport Business Park. The Airport contracts landscape maintenance services in various areas of Spokane International Airport and Airport Business Park. Airport Staff prepared the documents and the project was publicly advertised. A Mandatory Pre-Bid was held on January 11, 2018. From the two bids received and opened on January 23, 2018, the lowest responsive and responsible bid was received from Haase Landscape, Inc. in the amount of \$169,815.03 including Washington State Sales Tax. The Engineering Committee and Staff recommend award of a Service Contract for Landscape Maintenance Services to Haase Landscape, Inc. in the amount of \$169,815.03 including Washington State Sales Tax. In addition, Board authorization of \$20,000.00 is requested for contract contingencies for a total authorization of \$189,815.03.
6. * **Approve Procurement – Airfield Lighting Control and Monitoring System Update** – *Airside Solutions, Inc.* – Spokane International Airport. The Airfield Lighting Control and Monitoring System (ALCMS) has been in service for approximately 10 years and the hardware and software

are approaching final life expectancy and are due for replacement. This System is the primary interface for the airfield lighting system used by Airfield Maintenance, Operations Department, and Air Traffic Control. ADB Safegate, LLC is the sole source manufacturer of this System. Airside Solutions, Inc. is the only authorized regional provider for this product and service. This proposal is for replacement of the ALCMS computer equipment at Spokane International Airport. The Engineering Committee and Staff recommend approval to procure the Airfield Lighting Control and Monitoring System (ALCMS) Update from Airside Solutions, Inc. in the amount of \$122,098.06 including Washington State Sales Tax. In addition, Board authorization of \$12,000.00 is requested for contingencies for a total authorization of \$134,098.06.

Regular Agenda

7. * **Exercise option to extend and approve amendment number 1 to Professional Services Agreement for Leigh/Fisher, Inc.** for Airline Operating Agreement (AOA) Negotiation Support. As a result of a Request for Proposal process in 2014, the Spokane Airport Board selected Leigh/Fisher to provide various consulting services for a period of three years plus the option to extend for two additional years. As of December 31, 2017, the end of the third year, L-F has billed the airport \$108,406.43 for work done in conjunction with amendments to the AOA which has been extended to December 31, 2018. The terms of the contract allow modification of the agreement with a separate written scope and fee proposal for additional tasks. The scope and fee proposal outlines the efforts for AOA process to be undertaken in the year 2018 / 2019. The proposed fee of \$89,000 increases the AOA task contract to an amount not to exceed \$212,940 and the overall total of contracted tasks to \$337,440.

8. **Staff Reports/Board Member Comments**

- **Chief Executive Officer's Report**
- **Board Member Comments**

The Airport Board may take action on other routine business issues as they may arise while the Board is in session.

9. **Executive session to follow for discussion of legal, personnel and real estate matters.**
10. **Adjourn**

The next regularly scheduled Board meeting is Thursday, March 29, 2018 at Spokane International Airport.

Note: The consent agenda () may be considered in a single action. Any Board member or any member of the public in attendance at the meeting may ask for the separation of any item from the consent agenda for individual consideration. Please notify the Board Clerk prior to the start of the meeting if you wish to make such a request.*

The Spokane Airport Board is committed to providing reasonable accommodations to individuals with disabilities. Individuals requiring reasonable accommodations to attend this meeting should call the Board Clerk at (509) 455-6444 or email at thart@spokaneairports.net at least 48 hours in advance of the meeting to arrange for accommodation.