



SPOKANE AIRPORT BOARD		
Chair:	Nancy Vorhees	
Vice Chair:	Ezra Eckhardt	
Secretary:	Jennifer West	
Board Members:	Al French	Max Kuney
	Collins Sprague	Ben Stuckart
Chief Executive Officer:	Lawrence J. Krauter, A.A.E., AICP	

NOTICE OF AIRPORT BOARD MEETING

Tentative Agenda for the April 18, 2019 Board Meeting

The Airport Board meeting will be held at **Felts Field** on **Thursday, April 18, 2019 at 9:00 a.m.** in the **Airfield Maintenance Facility, Building 52** located at 6105 E. Rutter Ave., Spokane, Washington 99212. Enter at the main gate located at the east end of Rutter Avenue (Rutter & Dora).

- A. Call to Order
- B. Roll Call of the Airport Board
- C. Public Comment/Courtesy of the Floor
- D. Approval of Minutes (3/28/19 regular meeting)
- E. Airport Security Upgrades Project Briefing (Faith Group)
- F. Financial Report (Dave)

Consent Agenda
(Items #1-4)

1. ***Approval of Payments/Warrants**
 Operational Warrant Numbers 143595 - 144040 \$5,344,018.27

2. *** Approve Amendment No. 1 to Professional Services Agreement – State Waste Discharge Permit Stormwater Support Services – AECOM Consulting Engineers – Spokane International Airport.** Under the Department of Ecology’s guidance, the Airport has applied for a single, consolidated State Waste Discharge Permit. The Scope of Work (SOW) under the original agreement supported the permit application, which involves aircraft deicer fluid recovery and the land application/adaptive management program. The fee for the original SOW was \$170,074.00. Under Amendment No. 1, AECOM Consulting Engineers (AECOM) will provide all services needed for continued permit compliance while the Department of Ecology prepares the consolidated permit, including continued ground and surface water monitoring and reporting required under the existing permit. AECOM will provide future proposals for tasks needed to manage permit compliance under the new permit once those terms are established. AECOM has

provided a time and materials fee proposal in the not-to-exceed amount of \$58,745.00 to provide interim compliance support services. The Engineering Committee and Staff recommend approval of Amendment No. 1 to the Professional Services Agreement with AECOM Consulting Engineers in the amount of \$58,745.00 for State Waste Discharge Permit Stormwater Support Services. The revised contract amount will be \$228,819.00.

3. * **Award Service Contract – Fire Alarm System Testing and Inspection Service – Johnson Controls Fire Protection, LP** – Spokane International Airport. Johnson Controls Fire Protection, LP is the only authorized provider for this service. This contract is for testing, inspection and maintenance services required for the Airport, including fire alarm control panel, peripheral components, battery replacement, smoke detector cleaning and 24/7 emergency response. The Engineering Committee and Staff recommend award of a Service Contract for the Fire Alarm System Testing and Inspection Service to Johnson Controls Fire Protection, LP in the amount of \$73,001.12 including Washington State Sales Tax. In addition, Board authorization of \$7,300.00 for construction contingencies is requested for a total authorization of \$80,301.12.
4. * **Approve Amendment No. 1 – Spent Aircraft Deicing Fluid (ADF) Recovery Maintenance Services Contract – Inland Technologies International, Ltd.** – Spokane International Airport. The contract includes all labor to perform ADF collection activities; testing and storage of collected material; and land application of the material in accordance with the Airport’s permit from the Department of Ecology. In April 2018, the Board awarded a one-year contract, with two one-year options, to Inland Technologies International, Ltd. to provide these services. Inland Technologies International, Ltd. has agreed to hold the monthly service fee rate of \$17,690.00, as well as the current hourly rate of \$31.59 for additional work. The term of the first one-year option will be from May 1, 2019 through April 30, 2020. The total value of the contract will not exceed \$299,700.00 including Washington State Sales Tax. The Engineering Committee and Staff recommend approval of Amendment No. 1 to the Spent Aircraft Deicing Fluid (ADF) Recovery Maintenance Services Contract with Inland Technologies International, Ltd. in the amount of \$299,700.00 including Washington State Sales Tax. In addition, Board authorization of \$30,000.00 for contract contingencies is requested for a total authorization of \$329,700.00.

Regular Agenda

5. * **Accept Energy Services Proposal – Terminal Windows and Roofing Upgrade Project** – Spokane International Airport. The Terminal’s existing roofing system is in need of rehabilitation. Existing Terminal windows are in need of replacement with over 50% of all glazing units failing due to leaking frames or fogging glass. This project will replace portions of the A/B terminal roof, add additional roof insulation in select areas, and will upgrade the windows and vestibules in the A/B terminal, concourses, ground transportation center and sky bridge. The window upgrade includes the addition of electrochromic glass, which helps to reduce glare and solar gain by automatic tinting of the glass. Additionally, vestibules will be redesigned to provide a larger door opening and improved aesthetics. In 2018, the Airport conducted a competitive proposal process and selected Ameresco from energy services companies pre-qualified by the Washington State Department of Enterprise Services (DES). In August 2018, the Board authorized completion of an investment grade audit and development of an Energy Services Proposal (ESP) that defined a scope, a guaranteed maximum project cost, and guaranteed savings for the project. The project will be constructed in two phases. Phase 1A includes all re-roofing, all N. Skybridge work, Concourse B electrochromic (EC) glass, and Rotunda High Bay translucent panels. The cost of Phase 1A is \$5,849,226.00. Phase 1B will include Concourse A EC glass; parking garage 2nd level vestibule; Rotunda EC glass; Concourse A and B ramp translucent panels, and door/window replacements; Ground Transportation Center EC glass and translucent panels; curbside EC glass and vestibules; and Security Screening Checkpoint translucent panels. The cost for Phase 1B is \$4,481,323.00. Staff will seek Board authorization for Phase 1B following amendment to PFC Application No. 11. The Engineering Committee and Staff recommend acceptance of the Energy Services Proposal and

authorizations for DES as described for Phase 1A of the Project. Required funding authorization for Phase 1A is \$5,849,226.00. This amount includes \$9,360.00 previously authorized for the investment grade audit.

6. * **Accept Energy Services Proposal – Ramp Lighting Upgrade Project** – Spokane International Airport. The existing high mast lighting on the Terminal Ramp consists of 97 metal halide fixtures at 1000 Watts each. This project will replace these fixtures with 64 LED fixtures at 400 Watts, which will improve the ramp area lighting while significantly reducing the energy consumption. In 2018, the Airport signed an Interagency Agreement with the Department of Enterprise Services (DES) to investigate selected energy-related savings opportunities and selected Ameresco from energy services companies pre-qualified by DES. In addition to acceptance of the Energy Services Proposal (ESP), the current action will: 1.) Authorize DES Energy Program to enter into a construction contract and amend the professional services agreement with Ameresco on behalf of SIA for the scope of work identified in the ESP; and 2.) Authorize amendment to the Interagency Agreement with DES Energy Program for project management services associated with the scope of work identified in the ESP. The Engineering Committee and Staff recommend acceptance of the Energy Services Proposal and authorizations of DES as described. Required funding authorizations for the project total \$453,139.00. This amount includes \$5,920.00 previously authorized for the investment grade audit.
7. * **Award Construction Contract – Parking Access Revenue Control Server and Hardware Update** – SKIDATA Inc. – Spokane International Airport. The scope of the work includes installing the Parking Access Revenue Control (PARC) Systems at SpringHill Suites (currently under construction in the Outside Parking Lot), replacing and updating the original 34 barrier gates to match the new Economy Parking Lot, and replacing and upgrading the existing PARC Server to help support additional equipment. SKIDATA Inc. is the sole-source manufacturer and service provider of the PARC Systems at the Airport and provided a quote of \$559,229.74 including Washington State Sales Tax for the scope of work. The Engineering Committee and Staff recommend award of a Construction Contract for the Parking Access Revenue Control Server and Hardware Update with SKIDATA Inc. in the amount of \$559,229.74 including Washington State Sales Tax. In addition, Board authorization of \$40,000.00 for construction contingencies is requested for a total authorization of \$599,229.74.
8. **Staff Reports/Board Member Comments**
 - **Chief Executive Officer’s Report**
 - **Board Member Comments**

The Airport Board may take action on other routine business issues as they may arise while the Board is in session.

10. **Executive session to follow for discussion of legal, personnel and real estate matters.**
11. **Tour of Felts Field Projects**
12. **Adjourn**

The next regularly scheduled Board meeting is Monday, May 20, 2019 at the Spokane Airport.

Note: The consent agenda () may be considered in a single action. Any Board member or any member of the public in attendance at the meeting may ask for the separation of any item from the consent agenda for individual consideration. Please notify the Board Clerk prior to the start of the meeting if you wish to make such a request.*

The Spokane Airport Board is committed to providing reasonable accommodations to individuals with disabilities. Individuals requiring reasonable accommodations to attend this meeting should call the Board Clerk at (509) 455-6444 or email at thart@spokaneairports.net at least 48 hours in advance of the meeting to arrange for accommodation.