



Spokane Airports
 9000 W. Airport Dr. #204 ● Spokane, WA 99224 ● (509) 455-6455



SPOKANE AIRPORT BOARD	
Chair:	Ezra Eckhardt
Vice Chair:	Collins Sprague
Secretary:	Al French
Board Members:	Breean Beggs Max Kuney Nancy Vorhees Jennifer West
Airport Director:	Lawrence J. Krauter, A.A.E., AICP

NOTICE OF AIRPORT BOARD MEETING - AMENDED

Tentative Agenda for the November 19, 2020 Board Meeting

In accordance with Ch. 42.30 RCW, the Spokane Airport Board announces its intent to hold a Board meeting on **Thursday, November 19, 2020 at 9:00 a.m.**

Pursuant to the Executive Order 20-28 issued by Governor Inslee, public attendance at this meeting shall be limited to telephonic attendance. In-person attendance is prohibited pursuant to Executive Order 2028. Attendance at this meeting is available using the following conference call information: 1-408-418-9388 Meeting number/Access code: 146 023 5087## or by video as identified on Page 3 of the Agenda.

In accordance with the Open Public Meetings Act and guidance issued by the Washington Attorney General, no public comment will be permitted at this meeting. If you have public comment that you would like to present to the Airport Board, please submit that public comment in writing to lkrauter@spokaneairports.net

- A. Call to Order
- B. Roll Call of the Airport Board
- C. Approval of Minutes (10/22/20 regular meeting and 10/28/20 special meeting)
- D. Appointment of Nominating Committee (Chair Eckardt)
- E. Financial Report (Dave)

Consent Agenda
Items # (1 - 4)

1. ***Approval of Payments/Warrants**
 Operational Warrant Numbers 149924- 150188 \$3,646,440.28
2. *** Award Unit-Price Construction Contract – Overhead Door Repairs – Spilker Pacific, LLC –**
 Spokane International Airport, Business Park, Felts Field. Under this contract overhead door repairs will be completed by Spilker Pacific, LLC and will include temporary or permanent installations, repairs, replacements, and alterations. Since the quantity and frequency of the work

is unknown, a unit-price contract will be utilized to complete the repairs on a time and materials basis. Plans and specifications were prepared by Airport Staff and from the two bids received, the lowest responsive and responsible bid was received from Spilker Pacific, LLC in the amount of \$65,795.00 excluding Washington State Sales Tax. The bid amount was based on estimated quantities for the purposes of establishing a basis of award for the contract. However, the contract will be utilized on an as-needed basis for a term of three years or \$300,000.00 including Washington State Sales Tax, whichever comes first; the maximum allowed by State law for unit-price public works contracts. The Engineering Committee and Staff recommend award of a Unit-Price Construction Contract for Overhead Door Repairs to Spilker Pacific, LLC in the not-to-exceed amount of \$300,000.00 including Washington State Sales Tax or three years, whichever comes first.

3. ***Adopt Resolution 07-20, Adoption of the Schedule of Regular Board Meetings for Calendar Year 2021.**
4. ***Approval of the 2021 State of Washington Legislative and Executive Branch Goals.** The 2021 goals cover a variety of current priorities including ensuring reliable funding mechanisms for critical infrastructure and development projects. Funding mechanisms include addressing the State's treatment of aviation fuel taxes, establishing a statewide Air Service Development fund to assist communities who have lost air service as a result of the pandemic, and the expansion of incentives for the development of aerospace facilities. Should a transportation budget be drafted by the legislature, we would advocate for the inclusion of \$5,000,000 for the realignment of Spotted Road and \$1,000,000 for an access road for freight and cargo facility development. Capital budget requests for Felts Field and Spokane International Airport include funding to complete the connecting rail infrastructure for the transload facility, the Felts Field Gateway Project and for the construction of an administration building for police and dispatch, as well as, an isolated area for passenger health screenings. Policy recommendations are focused on modernizing RCW 14.08 and maximizing the economic benefit from the creation of the S3R3 Solutions Public Development Authority and the Airport's participation as a partner. In addition, we will engage in addressing legislation or regulations that impact our operating certificate, federal grant assurances, operational capabilities, and fiduciary obligations. This includes, but is not limited to Transportation Network Companies (TNCs), biometrics, privacy, labor, environmental and tax issues. We will also look to support the legislative priorities of Spokane area partners including the City of Spokane, Spokane County, and the business organizations. Staff recommends the approval of the 2021 State of Washington Legislative and Executive Branch Goals.

Regular Agenda

5. ***Award Construction Contract – Passenger Boarding Bridge Refurbishment – Aero Bridgeworks, Inc.** – Spokane International Airport (SIA). The Spokane International Airport owns and maintains 14 Passenger Boarding Bridges (PBBs), all of which are more than 20 years old. This project will update the PBB control systems, replace the obsolete ground power units and pre-conditioned air units, remove and replace existing baggage slides, and provide a complete interior and exterior refresh of all 14 PBBs. Plans and specifications were prepared by AERO Systems Engineering, Inc. The project was publicly advertised and out of the two bids received, the lowest responsive and responsible bid was received from AERO BridgeWorks, Inc. in the amount of \$5,769,584.07 including Washington State Sales Tax. The Engineering Committee and Staff recommend award of a Construction Contract for the Passenger Boarding Bridge Refurbishment to AERO BridgeWorks, Inc. in the amount of \$ \$5,769,584.07 including Washington State Sales Tax. In addition, Board authorization of \$577,000.00 for construction

contingencies is requested, for a total authorization of \$6,346,584.07.

6. ***Approval of the 2021 Airport Board Budget.** The budget is divided into three primary areas: Spokane International Airport comprising 94.0% of the total, the Business Park 3.3%, and Felts Field 2.7% of the total budget. A breakdown of the amounts attributed to operations and capital expenses for each area can be found on the Board memo. The total budget represents an 8.5% decrease from the 2020 budget attributable to a 15.7% decrease in the Operations budget and a 0.9% increase in the Capital budget. The decrease in the Operations budget generally follows the decrease in passenger activity, while the Capital budget will be influenced by the funding and timing of specific projects. CARES funds have been allocated to each area. The 2021 Signatory Airline landing fee rate will be \$2.10 per 1,000 pounds of landed weight, a decrease of 6.25% from 2020. The Exempt Cargo Carrier, Use Agreement, and Itinerant landing fee rates decreased the same percentage. The terminal lease rate will be \$59.19 per square foot per annum, a decrease of 8.6%. There are also changes in vehicle Parking rates. The commercial vehicle trip fee remains flat at \$1.75. The Finance Committee and staff recommend approval of the Spokane Airport Board's 2021 Budget in the amount of \$81,466,022 along with the rates shown in the budget package, and subsequent submission to the City and County of Spokane.
7. **The Airport Board may take action on other routine business issues as they may arise while the Board is in session.**
8. **Executive session.**
9. **Adjourn**

The next regularly scheduled Board meeting is Thursday, December 17, 2020.

Note: The consent agenda () may be considered in a single action. Any Board member or anyone in the gallery may ask for the separation of any item from the consent agenda for individual consideration. Please notify the Board Clerk if you wish to make such a request.*

Airport Board Meeting
Thursday, November 19, 2020 at 9:00 a.m.

Video Option:

<https://spokaneairports.webex.com/spokaneairports/j.php?MTID=m0b57aa080582771999bea40deb1571eb>

Meeting number (Access Code): 146 023 5087

Password: yBJsRbJB479