



UNIT PRICE AUTO DOOR AND GLASS REPAIR, PROJECT #20-44-9002

Addendum No. 2

DATE OF ADDENDUM: October 13, 2020

The following changes, additions, and/or deletions are considered as Addendum No. 2, and are hereby made a part of the contract documents. All bidders are required to base their bid upon the information furnished in this addendum; and as required in the contract documents. The Contractor is required to acknowledge Addendum No. 2 in their company proposal. Failure to acknowledge addendum on the bid form will result in bid being declared non-responsive.

The proposal submission due date scheduled for **Thursday, October 15, 2020 at 2:00 PM** has not changed.

- CHANGES, ADDITIONS, DELETIONS AND/OR CLARIFICATIONS TO THE CONTRACT DOCUMENTS:

CHANGES: Applicable to all bidding documents, the contract number has changed from 20-44-1999 to 20-44-9002.

Question received by Friday, October 09, 2020 at 2:00 PM:

NONE

Attachments as part of Addendum No. 2 to this addendum are as follows:

1. Mandatory Pre-Bid Conference Minutes
2. Mandatory Pre-Bid Conference Attendance Sign-In Sheet
3. Map to bid opening location at Ground Transportation Center.
4. Sample Work Order Form

End of Addendum No. 2

UNIT PRICE AUTO DOOR AND GLASS REPAIR, PROJECT #20-44-9002
PRE-BID MEETING
Wednesday, October 07, 2020 10:00 AM @ Airport Event Center

Minutes:

Meeting started exactly at 10:00 AM and concluded at 10:16.


1. Disclaimer:
 - a. Q&A is not binding until issued in written addendum
2. Project Overview:
 - a. 3 year or \$50K Unit Price (on-call) Auto Door and Glass Repair at various Airport locations through the issuance of Task Order as ordered by the Airport.
3. Important dates
 - a. Bidders Check list
 - i. **Submission of Questions** - Friday, October 09, 2020 at 2:00 PM All questions from this point forward must be in writing or email.
 - ii. **Responses to Questions** - will be provided no later than Tuesday, October 13, 2020 4:00 PM - via an addendum.
 - iii. **Bid/Quote due date** - Thursday, October 15, 2020 at 2:00 PM.
 - This is different from the Bid documents and will be officially changed through the addendum issuing the notes of this meeting.
 - Public opening will be held at the Ground Transportation Center shortly after close of the bidding.
 - Mail or turn in bid at the Airport Reception desk, Main Terminal, Suite 204 for date/time stamp.
4. Important Items
 - a. Unit Price On-call work is Public Works job, prevailing wage is required. *Per RCW 39.12.120, weekly certified payroll reports are required to be filed online with L&I at least once a month for all public works projects.*
 - b. Effect July 1, 2019, L&I require contractors to have Public Works training prior to bidding. If your company is not exempt or has not had this training, you will be deemed non-responsive. For further questions, please contact L&I.
 - c. Retainage – Five percent (5%) retainage will be withheld until the end of each contract year.
 - d. A 5% Bid Security is required in the form of a bond or cashier's check only
 - e. Certificate of insurance requirement is \$1M due to airfield escorting
 - f. Bid Proposal Form §1.10 Liquidated Damages:
 - a. If the work is not substantially complete within specified Work Order Time, Liquidated Damages as defined by the General Conditions will be assessed in the amount of \$250.00 per calendar day.
 - g. Although the Bidder's Checklist is not required to turn in with your bid, it is an excellent tool to ensure you have a complete and responsive bid.
 - h. Addendums will be posted within the SIA web site. Additionally, an email will be send to those on the sign in sheet from this meeting.

5. Review of Scope of Work (SOW):

- a. This Unit Price (UP) contract replaces the Preventative Maintenance (PM) contract in its entirety.
- b. Work is assigned by work order. See bid docs for specifics.
- c. Glass and mirror replacement is added to the scope of work.
- d. May have more repair calls than were normal under the PM.
- e. Badging is required but contractor will be escorted when driving on the secured side of the Airport.

End of Pre-Bid Meeting Notes



Park in Outside Hourly Parking, Yellow .
 The GTC Conference room is behind the Enterprise Rental Car counter.

Map above shows locations of the meeting and recommended parking.



BILL TO:
 SPOKANE INTERNATIONAL AIRPORT
 AIRPORT BUSINESS PARK AND
 FELTS FIELD AIRPORT
 9000 W. AIRPORT DR. STE. 204
 SPOKANE, WA 99224-9438

WORK SITE:
 SPOKANE INTERNATIONAL AIRPORT
 AIRPORT BUSINESS PARK AND
 FELTS FIELD AIRPORT
 9000 W. AIRPORT DR. STE. 204
 SPOKANE, WA



SPOKANE INTERNATIONAL AIRPORT, BUSINESS PARK & FELTS FIELD WORK ORDER

VENDOR:	CONTACT:	WO#	9002-1	DEPARTMENT:	Exp Code
CONTRACT #:	PHONE:	DATE:			
	OTHER:				

QTY	Item	ITEM DESCRIPTION	UNIT OF MEASURE	Unit Price	COST EXTENDED	CODE
	1.1	Labor - Straight time work	Hour		-	0
	1.2	Labor - Overtime work (time and one half)	Hour		-	0
	1.3	Labor - Sunday and Holiday (double time)	Hour		-	0
\$ -	2.1	Material Mark Up - \$0.01 - \$100.00	%		-	0
\$ -	2.2	Material Mark Up - \$100.01 - \$500.00	%		-	0
\$ -	2.3	Material Mark Up - \$500.01 and up	%		-	0
\$ -	2.4	Rental Equipment Cost plus %	%		-	0

NOTE: Attachment A MUST BE INCLUDED AND RETURNED if procurement with Federal Funds is of ANY possibility

COMMENTS: SIA Contract #20-44-9002, Unit Price Auto Door and Glass Repair Term: , 2020 - , 2023 or \$50,000.00, which ever comes first.	SUBTOTAL	\$	-
	FREIGHT		-
	TAX WA 8.9%		-
	TOTAL	\$	-
	Prior Work Orders Total:	\$	-
			Contract Remaining Balance: \$ 50,000.00

APPROVED FOR IMMEDIATE ORDER

APPROVER NAME:	
APPROVER PHONE:	
APPROVER SIGNATURE & DATE:	