



SPOKANE AIRPORT BOARD
REQUEST FOR PROPOSALS
FOR
EMPLOYEE HEALTH & WELFARE BENEFITS BROKER SERVICES

The Spokane Airport Board is seeking written proposals from experienced and qualified brokers desiring to provide Employee Health and Welfare Benefits Broker services, including but not limited to, placing the Board's employee insurance coverages, assisting with strategic benefits planning, providing compliance assistance, and resolving insurance related issues.

Sealed proposals will be accepted until 2:00 PM PT, Tuesday, March 28, 2023, by the Spokane Airport Board (Board), 9000 W. Airport Drive, Suite 204, Spokane, Washington 99224, to provide the Airport with Employee Health and Welfare Benefits Broker Services in accordance with the conditions stated in the Request for Proposals (RFP) package.

This RFP and any addendums thereto shall be posted on the Spokane International Airport website at <http://business.spokaneairports.net/rfp/> beginning on March 3, 2023.

The Board reserves the right to reject any and all proposals, to waive any minor irregularities in the process, to negotiate with any proposers, and to accept the proposal which is considered to be in the best interest of the Board.

The Airport is an Equal Employment Opportunity (EEO) organization and encourages Disadvantaged Business Enterprises to participate in the competitive proposal process. Successful proposer will be required to comply with all EEO, federal, state, and local laws and regulations.