

Addenda No. 1 to Request for Proposals for Air Service Management Consulting Services

July 16, 2021

This Addenda No. 1 to Request for Proposals for Air Service Management Consulting Services is issued by the Spokane Airport Board on July 16, 2021, to address and in response to questions presented in connection with the Request for Proposals:

- 1. Question: Since some firms are now working remotely, will the Board accept electronic proposal submissions in lieu of printed proposals?**

Answer: No.

- 2. Question: Under 8.2 Evaluation Weighting and Scoring on Page 14, the weighting of the three sections adds to 112.5%, please clarify.**

Answer: Section 8.2 of the Request for Proposals is amended to reach as follows:

8.2 EVALUATION WEIGHTING AND SCORING

The following weighting and points will be assigned to the Proposal for evaluation purposes:

Management Proposal – 50% 100 Points

Project Team Structure	20 Points (Maximum)
Staff Qualifications/Experience	45 Points (Maximum)
Experience of the Proposer/Team Lead	35 Points (Maximum)

Technical Proposal – 25% 50 Points

Quality of Work Plan	30 Points (Maximum)
Project Schedule	5 Points (Maximum)
Project Deliverables	15 Points (Maximum)

Cost Proposal – 25% 50 Points

50 Points (Maximum)

GRAND TOTAL

200 POINTS