

Overall DBE Goal Methodology

Airport Sponsor: County and City of Spokane, c/o Spokane Airport Board

Airport Name: Spokane-Felts Field (SFF)

Goal Period: FY 2024-2026 (10/1/2023 through 9/30/2026)

Overall DBE Goal: 2.8%, to be accomplished through 1.6% RC and 1.2% RN

DOT-assisted contract amounts:

Year 1 (2024)	\$442,000
Year 2 (2025)	\$1,292,000
Year 3 (2026)	\$1,117,000
Totals	\$2,851,000

Overall Three-Year Goal: 2.8%, to be accomplished through 1.6% Race Conscious and 1.2% Race Neutral

Total dollar amount to be expended on DBEs: \$38,088

Describe the Number and Type of Contracts that the airport anticipates awarding:

Contracts in Fiscal Year #1 (2024)

1. NE. Hangar Development Pre-Design and Environmental Review - \$442,000

Contracts in Fiscal Year #2 (2025)

1. Taxilane Development Phase 1 CA/CM - \$320,000
2. Taxilane Development Phase 1 Design and Construction - \$972,000

Contracts in Fiscal Year #3 (2026)

1. Rehab Runway 4L/22R Design - \$675,000
2. Taxilane Development Phase 2 CA/CM - \$50,000
3. Taxilane Development Phase 2 Construction - \$392,000

Market Area

Construction: Adams, Lincoln, Spokane and Stevens Counties in Washington; Kootenai County in Idaho.

Professional Services: Adams, Lincoln, Pend Oreille, Spokane, Stevens, and Whitman Counties in Washington; Kootenai County in Idaho.

Step 1. Actual relative availability of DBEs

The base figure for the relative availability was calculated as follows:

Method: Use DBE Directories (<https://omwbe.wa.gov/directory-certified-businesses>) and Census Bureau Data (<https://data.census.gov/cedsci/>).

Weighted Availability of DBE firms:

Fiscal Year #1 (2024)

For 10/1/2023 - 9/30/2024, award of the following is anticipated:

Project Name	Trade Description	NAICS Description	NAICS	Trade (\$)	Directory	Census	DBE (%)	DBE (\$) (= Trade \$ x DBE %)
NE. Hangar Development Pre-Design and Environmental Review	Engineering	Engineering Services	541330	\$402,000	1	187	0.5%	\$2,010
NE. Hangar Development Pre-Design and Environmental Review	Survey and Mapping	Survey and Mapping Services	541370	\$20,000	1	11	9.1%	\$1,820
NE. Hangar Development Pre-Design and Environmental Review	Geotechnical Testing	Geotechnical Testing Services	541380	\$20,000	0	20	0.0%	\$0
NE. Hangar Development Pre-Design and Environmental Review				\$442,000			0.9%	\$3,830
Year 1 Total				\$442,000			0.9%	\$3,830

Fiscal Year #2 (2025)

For 10/1/2024 - 9/30/2025, award of the following is anticipated:

Project Name	Trade Description	NAICS Description	NAICS	Trade (\$)	Directory	Census	DBE (%)	DBE (\$) (= Trade \$ x DBE %)
Taxilane Development Phase 1 CA/CM	Engineering	Engineering Services	541330	\$300,000	1	187	0.5%	\$1,500
Taxilane Development Phase 1 CA/CM	Geotechnical Testing	Geotechnical Testing Services	541380	\$20,000	0	20	0.0%	\$0
Taxilane Development Phase 1 CA/CM				\$320,000			0.5%	\$1,500
Taxilane Development Phase 1 Design and Construction	Engineering	Engineering Services	541330	\$200,000	1	187	0.5%	\$1,000

Taxilane Development Phase 1 Design and Construction	Pavement Construction	Pavement Construction Contractors	237310	\$300,000	1	30	3.3%	\$9,900
Taxilane Development Phase 1 Design and Construction	Concrete	Concrete Contractors	238110	\$50,000	1	112	0.9%	\$450
Taxilane Development Phase 1 Design and Construction	Electrical	Electrical Contractors	237110	\$50,000	0	235	0.0%	\$0
Taxilane Development Phase 1 Design and Construction	Site Prep	Site Prep Contractors	238910	\$152,000	1	198	0.5%	\$760
Taxilane Development Phase 1 Design and Construction	Traffic Safety	Flagging Contractors	561990	\$10,000	5	40	12.5%	\$1,250
Taxilane Development Phase 1 Design and Construction	Landscape	Hydroseeding Contractors	561730	\$10,000	0	329	0.0%	\$0
Taxilane Development Phase 1 Design and Construction	Dump Trucking	Dump Trucking Contractors	484220	\$200,000	1	86	1.2%	\$2,400
Taxilane Development Phase 1 Design and Construction				\$972,000			1.6%	\$15,760
Year 2 Total				\$1,292,000			1.3%	\$17,260

Fiscal Year #3 (2026)

For 10/1/2025 - 9/30/2026, award of the following is anticipated:

Project Name	Trade Description	NAICS Description	NAICS	Trade (\$)	Directory	Census	DBE (%)	DBE (\$) (= Trade \$ x DBE %)
Rehab Runway 4L/22R Design	Engineering	Engineering Services	541330	\$570,000	1	187	0.5%	\$2,850
Rehab Runway 4L/22R Design	Geotechnical Testing	Geotechnical Testing Services	541380	\$50,000	0	20	0.0%	\$0
Rehab Runway 4L/22R Design	Survey and Mapping	Survey and Mapping Services	541370	\$55,000	1	11	9.1%	\$5,005

Rehab Runway				\$675,000			1.2%	\$7,855
4L/22R Design								
Taxilane Development Phase 2 CA/CM	Engineering	Engineering Services	541330	\$50,000	1	187	0.5%	\$250
Taxilane Development Phase 2 CA/CM				\$50,000			0.5%	\$250
Taxilane Development Phase 2 Construction	Pavement Construction	Pavement Construction Contractors	237310	\$200,000	1	30	3.3%	\$6,600
Taxilane Development Phase 2 Construction	Concrete	Concrete Contractors	238110	\$52,000	1	112	0.9%	\$468
Taxilane Development Phase 2 Construction	Electrical	Electrical Contractors	237110	\$30,000	0	235	0.0%	\$0
Taxilane Development Phase 2 Construction	Dump Trucking	Dump Trucking Contractors	484220	\$100,000	1	86	1.2%	\$1,200
Taxilane Development Phase 2 Construction	Landscape	Hydroseeding Contractors	561730	\$5,000	0	329	0.0%	\$0
Taxilane Development Phase 2 Construction	Traffic Safety	Flagging Contractors	561990	\$5,000	5	40	12.5%	\$625
Taxilane Development Phase 2 Construction				\$392,000			2.3%	\$8,893
Year 3 Total				\$1,117,000			1.5%	\$16,998

The base goal projection after weighting is as follows:

- Total Weighted DBE Availability: **\$38,088**
- Total for All Trades: **\$2,851,000**

Dividing the weighted DBE totals by the total estimate for all trades gives a base DBE availability figure for the projects anticipated during the goal-setting period. This figure is expressed as a percentage and serves as the basis for the three-year overall goal.

Base of DBE Goal: **1.3%**

The 2019 Washington State Disparity Study recommends a Step 2 adjustment related to DBE business formation rates, as indicated in the Disparity Study. For this adjustment, the data sources used for Felts Field are from the business formation rates of Black (3.1%), Latino (4.5%), Native American (4.2%), Asian/Pacific Islander (8.8%), Other (4.3), White Women (10.2%), and Non-White Males (6.5%) in the construction industry; and Black (0.9%), Latino (5.0%), Native American (0.0%), Asian/Pacific Islander (3.3%), Other (0.0%), White Women (5.3%), and Non-White Males (4.5%) in the construction-related services industry. For the Step 2 adjustment, the average value of the above data sources (**4.3%**) was averaged with the Step 1 figure of **1.3%** to come up with an overall goal of **2.8%**.

Breakout of Estimated “Race and Gender Neutral” (RN) and “Race and Gender Conscious” (RC) Participation

Spokane-Felts Field will meet the maximum feasible portion of the overall goal by using RN means of facilitating DBE participation.

1. Arranging solicitations, times for the presentation of bids, quantities, specifications, and delivery schedules in ways that facilitates DBE, and other small businesses, participation;
2. Providing assistance in overcoming limitations such as inability to obtain bonding or financing;
3. Providing technical assistance and other services;
4. Carrying out information and communications programs on contracting procedures and specific contract opportunities;
5. Implementing a supportive services program to develop and improve immediate and long-term business management, record keeping, and financial and accounting capability for DBEs and other small businesses;
6. Providing services to help DBEs and other small businesses improve long-term development, increase opportunities to participate in a variety of kinds of work, handle increasingly significant projects, and achieve eventual self-sufficiency;
7. Establishing a program to assist new, start-up firms, particularly in fields in which DBE participation has historically been low;
8. Ensuring distribution of DBE directory, through print and electronic means, to the widest feasible universe of potential prime contractors;
9. Assist DBEs and other small businesses, to develop their capability to utilize emerging technology and conduct business through electronic media.

Spokane-Felts Field estimates that in meeting the established overall goal of 2.8%, it will obtain 1.2% from RN participation and 1.6% through RC measures.

This breakout is based on the expected use of a DBE prime for IFE services and a DBE contractor for traffic safety services through targeted outreach amounting to 1.2% RN participation.

Spokane-Felts Field will adjust the estimated breakout of RN and RC DBE participation as needed to reflect actual DBE participation (see §26.51(f)) and track and report RN and RC participation separately. For reporting purposes, RN DBE participation includes, but is not necessarily limited to the following: DBE participation through a prime contract obtained through customary competitive procurement procedures; DBE participation through a subcontract on a prime contract that does not carry a DBE goal, DBE participation on a prime contract exceeding a contract goal, and DBE participation through a subcontract from a prime contractor that did not consider a firm’s DBE status in making the award.

Consultation

In establishing the overall goal, Spokane-Felts Field provided for consultation and publication. This process included consultation with minority, women, and general contractor groups, community organizations, and other officials or organizations which could be expected to have information concerning the availability of disadvantaged and non-disadvantaged businesses, the effects of discrimination on opportunities for DBEs, and Spokane Airports efforts to establish a level playing field for the participation of DBEs. The consultation included a scheduled, direct, interactive exchange with as many interested stakeholders as possible focused on obtaining information relevant to the goal setting process and was conducted before the goal methodology was submitted to the FAA for review. Details of the consultation are as follows.

The consultation was via video conference, held virtually on September 29, 2023, at 10:00 am.

The following comments were received during the course of the consultation:

Contractors who are interested in participating as a prime or subcontractor should attend pre-bid conferences and reach out to primes.

DBEs should review the newspaper (Spokesman Review), the airport website, and register with the airport's plan room (Abadan) to receive notification of upcoming opportunities.

A notice of the proposed goal was published on the Spokane Airports official website before the methodology was submitted to the FAA.

If the proposed goal changes following review by the FAA, the revised goal will be posted on Spokane Airports' official website.

Notwithstanding paragraph (f)(4) of §26.45, Spokane-Felts Field proposed goals will not be implemented until this requirement has been met.

Sample Public Notice Language

PUBLIC NOTICE

Spokane-Felts Field hereby announces its proposed Disadvantaged Business Enterprise (DBE) participation goal of 2.8% for FAA-funded contracts/agreements. The proposed goal pertains to federal fiscal years 2024 through 2026 (10/1/2023 - 9/30/2026). A video conference was held on September 29, 2023, at 10:00 am to obtain information relevant to the goal-setting process.

Comments on the DBE goal will be accepted for 30 days from the date of this publication and can be sent to the following:

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